

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HOLLY HILLS WATER AND SANITATION DISTRICT AND THE  
BOARD OF DIRECTORS OF THE WATER UTILITY  
ENTERPRISE  
HELD  
JANUARY 21, 2026**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, January 21, 2026 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

**ATTENDANCE**

**Directors in Attendance Were:**

Thomas Thomasson  
Scott Kemmeries  
Chris Carroll  
Liv Haugen  
Jim DiPaolo

**Also In Attendance Were:**

Justin Janca; Public Alliance, LLC  
Timothy J. Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC  
Mike Bakarich; Moraine Bakarich CPAs  
Ismael Gomez; Ramey Environmental Compliance, Inc.  
Will Raatz; W2 Engineers, LLC  
A Member of the Public

**ADMINISTRATIVE  
MATTERS**

**Agenda:** Director Thomasson, noting that a quorum of the Board was present, called the meeting to order and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director DiPaolo, seconded by Director Haugen and, upon vote unanimously carried, the Agenda was approved, as presented.

**Minutes:** The Board reviewed the minutes of the December 22, 2025 Special Meeting.

Following discussion and review, upon a motion duly made by Director Carroll, seconded by Director Kemmeries and, upon vote unanimously

## **RECORD OF PROCEEDINGS**

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carried, the Board approved the minutes of the December 22, 2025 Special Meeting, as presented.

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### **PUBLIC COMMENT**

No public comment.

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### **OPERATIONS**

**Operations Report:** Mr. Gomez presented the operations report highlighting maintenance activities and service calls.

**Managers' Report:** Mr. Janca discussed resident interest in serving on Board and the need for potential polling location should an election be held. He noted a change in posting location on transparency notice. He also noted that updated contact information is on file at the city.

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### **ENGINEERING**

**Engineers Report:** Mr. Raatz completed an onsite inspection at the Elementary School to review the abandoned line plug, new manhole construction, and new grease interceptor. Mr. Raatz also reported on the survey information provided to Element Engineering by Flatirons Survey Company. He noted that the CDPHE pre-qualification meeting was positive, but the application window available to the District may require a construction delay to 2027. He has not yet viewed the videos. Mr. Gomez to provide the files at his earliest convenience.

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### **LEGAL MATTERS**

**Resolution Establishing the Date, Time, and Location for the Regular Meetings:** Mr. Flynn reviewed the Resolution and noted that the posting location was revised to match the transparency notice. If a more permanent location is found both documents can be updated as necessary.

Following discussion and review, upon a motion duly made by Director Kemmeries, seconded by Director Haugen and, upon vote unanimously carried, the Board adopted the Resolution Establishing the Date, Time, and Location for the Regular Meetings.

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### **FINANCIAL MATTERS**

**Accounts Payable:** Mr. Bakarich reviewed the accounts payable list with the Board for the period ending January 21, 2026. Mr. Raatz confirmed that the Element contract total is \$85,000.

Following discussion, upon motion duly made by Director DiPaolo, seconded by Director Carroll and, upon vote unanimously carried, the Board approved the accounts payable, in the amount of \$34,790.58, as presented.

