

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
HOLLY HILLS WATER AND SANITATION DISTRICT AND THE
BOARD OF DIRECTORS OF THE WATER UTILITY
ENTERPRISE
HELD
DECEMBER 3, 2025**

A Special Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, December 3, 2025 at 2:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

ATTENDANCE

Directors in Attendance Were:

Thomas Thomasson
Scott Kemmeries
Chris Carroll
Liv Haugen

Also In Attendance Were:

Justin Janca; Public Alliance, LLC
Timothy J. Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC
Mike Bakarich; Moraine Bakarich CPAs
Ismael Gomez; Ramey Environmental Compliance, Inc.
Will Raatz; W2 Engineers, LLC
Jim DiPaolo, member of the public.

**ADMINISTRATIVE
MATTERS**

Agenda: Director Thomasson, noting that a quorum of the Board was present, called the meeting to order and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Haugen, seconded by Director Kemmeries and, upon vote unanimously carried, the Agenda was approved, as amended.

Minutes: The Board reviewed the minutes of the November 19, 2025 Regular Meeting.

Following discussion and review, upon a motion duly made by Director Carroll, seconded by Director Kemmeries and, upon vote unanimously

RECORD OF PROCEEDINGS

carried, the Board approved the minutes of the November 19, 2025 Regular Meeting, as presented.

Agreement for Professional Engineering Design Services with Element Engineering, LLC: The Board reviewed the Agreement for Professional Engineering Design Services with Element Engineering, LLC.

Following discussion and review, upon a motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the Board approved the Agreement for Professional Engineering Design Services with Element Engineering, LLC.

**PUBLIC
COMMENT**

No public comment.

**FINANCIAL
MATTERS**

Adoption of Resolutions to Adopt the 2026 Budget, Appropriate Sums of Money, and Set Mill Levies for the 2026 Budget: Mr. Bakarich presented rate increase options and noted that the facility renovation fee would cover the debt service requirements of a \$2 million loan. Mr. Gomez noted the liner's deterioration and need for additional work. Further discussion revolved around strategy for future escalation and impact on budget.

Following discussion, upon a motion duly made by Director Carroll, seconded by Director Kemmeries and, upon vote unanimously carried, the resolutions were adopted, and execution of the Certification of Budget and Certification of Mill Levies was authorized, subject to receipt of final Certification of Assessed Valuation from the City and County of Denver and Arapahoe County on or before December 10, 2025. Mr. Janca was authorized to transmit the Certification of Budget to the Division of Local Government not later than January 30, 2026.

DLG-70 Mill Levy Certification Form: The Board considered authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

Following discussion, upon motion duly made by Director Thomasson, seconded by Director Haugen and, upon vote, unanimously carried, the Board authorized the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

