

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HOLLY HILLS WATER AND SANITATION DISTRICT AND THE
BOARD OF DIRECTORS OF THE WATER UTILITY
ENTERPRISE
HELD
APRIL 16, 2025**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, April 16, 2025 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

ATTENDANCE

Directors in Attendance Were:

Thomas Thomasson
Scott Kemmeries
Linda Rhea

Also In Attendance Were:

Justin Janca; Public Alliance, LLC
Timothy J. Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC
Mike Bakarich; Moraine Bakarich CPAs
Ismael Gomez; Ramey Environmental Compliance, Inc.
Will Raatz; W2 Engineers, LLC
Alan Matlosz; Stifle Nicholas

**ADMINISTRATIVE
MATTERS**

Agenda: Director Thomasson, noting that a quorum of the Board was present, called the meeting to order and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Agenda was approved as presented.

Minutes: The Board reviewed the minutes of the March 19, 2025 Regular Meeting.

Following discussion and review, upon a motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the Board approved the minutes of the March 19, 2025 Regular Meeting, as presented.

RECORD OF PROCEEDINGS

**PUBLIC
COMMENTS**

Capital Projects Financing Alternatives: Mr. Matlosz presented financial options for project completion. The Board and Consultants asked questions regarding the various details which Mr. Matlosz answered.

Following discussion, upon a motion duly made by Director Thomasson, seconded by Director Kemmeries and, upon vote unanimously carried, the Board directed W2 Engineering to pursue public financing option.

Following discussion, upon a motion duly made by Director Thomasson, seconded by Director Kemmeries and, upon vote unanimously carried, the Board authorized Ireland Stapleton to draft an agreement with W2 Engineering for proceeding through public financing option.

**PUBLIC
COMMENT**

None.

OPERATIONS

Operations Report: Mr. Gomez Ismael presented the operations report. He noted that there were no complaints or queries, and April maintenance is complete. Permits are required but none will be issued until the City's Yale project is completed. He also reported that a large root ball was removed from the line along Jasmine Street, between manholes 195 and 196. The line is concrete and will require lining to prevent future root intrusions.

Manager's Report: Mr. Janca presented the Manager's report, including email exchanges with Metro discussing flow issues, and other minor administrative tasks. He noted the Community Newsletter has not been distributed and awaits Director feedback. It will be resent for further review.

ENGINEERING

Engineering Report: Mr. Raatz presented the engineering report.

Mr. Raatz reported to the Board that Metro discovered a blockage which was resulting in high flow estimates. The blockage was rectified, normal flow resumed, and estimates adjusted to appropriately reflect typical flow. He also reported that the Holly Hills Elementary School project is set to begin demolition after the end of the school year and the proper permits, fees, and paperwork are needed before demolition begins.

Renewal Quote from ESRI for Software Maintenance: Mr. Bakarich noted that this renewal had been completed due to necessity.

RECORD OF PROCEEDINGS

Following discussion, upon a motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the Board ratified approval of the Quote from ESRI for software maintenance.

LEGAL MATTERS

Attorney Flynn reported to the Board that Denver Water has introduced a bill that, if adopted, would remove the dominant imminent domain authority for all Title 32 Special Districts. Attorney Flynn is monitoring the legislation and will report more on this proposed legislation at the Board's May meeting. Attorney Flynn also reported that Denver Water has increased their system development charges. The increase will go into effect in two phases, the first phase will go into effect January 2026.

FINANCIAL MATTERS

Accounts Payable: Mr. Bakarich reviewed the accounts payable list with the Board for the period ending April 16, 2025.

Following discussion, upon motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Board ratified approval of the accounts payable, in the amount of \$22,392.21, as presented.

Financial Statements: Mr. Bakarich reviewed with the Board the unaudited financial statements for the period ending March 31, 2025.

Following discussion, upon a motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the Board accepted the unaudited financial statements for the period ending March 31, 2025.

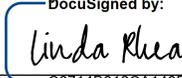
OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the meeting was adjourned.

Respectfully submitted,

By: 
Secretary for the Meeting

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