

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HOLLY HILLS WATER AND SANITATION DISTRICT AND THE  
BOARD OF DIRECTORS OF THE WATER UTILITY  
ENTERPRISE  
HELD  
SEPTEMBER 18, 2024**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, September 18, 2024 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

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**ATTENDANCE**

**Directors in Attendance Were:**

Thomas Thomasson  
Scott Kemmeries  
Linda Rhea

**Also In Attendance Were:**

AJ Beckman; Public Alliance, LLC  
Timothy J. Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC  
Mike Bakarich; Moraine Bakarich CPAs  
Ismael Gomez; Ramey Environmental Compliance, Inc.  
Will Raatz; W2 Engineers, LLC

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**ADMINISTRATIVE  
MATTERS**

**Agenda:** Director Thomasson, noting that a quorum of the Board was present, called the meeting to order and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the Agenda was approved as presented.

**Minutes:** The Board reviewed the minutes of the August 21, 2024 Regular Meeting.

Following discussion and review, upon a motion duly made by Director Thomasson, seconded by Director Kemmeries and, upon vote unanimously carried, the Board approved the minutes of the August 21, 2024 Regular Meeting, as amended.

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## RECORD OF PROCEEDINGS

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**PUBLIC  
COMMENTS**

**Public Comment:** There were no members of the public in attendance.

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**OPERATIONS**

**Operations Report:** Mr. Gomez reviewed with the Board the Operations Report.

**Manager's Report:** There was nothing new to report.

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**ENGINEERING**

**Engineering Report:** Mr. Raatz reported that he has completed the annual sewer line video review process. He observed sagging sections in the line running between South Holly Place and Krameria Street. Mr. Raatz noted that he is compiling a list of repairs for next year. He also noted that he is working with Lucky Dog Construction on a 2025 capital projects .

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**LEGAL MATTERS**

**Denver Water Rates for 2025:** Attorney Flynn discussed new legislation which will affect the 2026 budget.

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**FINANCIAL  
MATTERS**

**Accounts Payable:** Mr. Bakarich reviewed the accounts payable list with the Board for the period ending September 18, 2024.

Following discussion, upon motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the Board approved the accounts payable, in the amount of \$12,096.71, as presented.

**Financial Statements:** Mr. Bakarich reviewed with the Board the unaudited financial statements for the period ending August 31, 2024.

Following discussion, upon a motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the Board accepted the unaudited financial statements for the period ending August 31, 2024.

**Certification of Delinquent Accounts:** Director Thomasson opened the public hearing on the Certification of Delinquent Accounts for the City and County of Denver. Mr. Beckman notified the Board that the owners of each property for which the District's sewer bill has been delinquent in an amount of \$150 or more, and for a period of six months or more, was provided notice via certified mail, return receipt requested, of this hearing. No interested party appeared before the Board to object to the certification of their account for collection. There being no comment from the public, either in-person or in writing, the public hearing was closed.

## RECORD OF PROCEEDINGS

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Following discussion and review, upon a motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the Board approved Resolution 2024-09-1 to Certify Delinquent Accounts for collection by the City and County of Denver Treasurer.

**2023 Audit:** Mr. Bakarich presented the 2023 Audit to the Board.

Following discussion, upon motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote, unanimously carried, the Board approved the 2023 Audited Financial Statements and authorized execution of the Representations Letter, subject to final legal review and receipt of an unmodified opinion letter by the Auditor.

**2025 Draft Budget:** Mr. Bakarich reviewed the draft 2025 Budget with the Board. The Board determined to set the date for the 2025 Budget Hearing for November 20, 2024 at 7:00 p.m. at the regular meeting location.

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**OTHER BUSINESS**

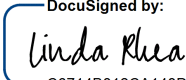
None.

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**ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Thomasson, seconded by Director Kemmeries. and, upon vote unanimously carried, the meeting was adjourned.

Respectfully submitted,

By:  \_\_\_\_\_  
Secretary for the Meeting

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