

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HOLLY HILLS WATER AND SANITATION DISTRICT AND THE
BOARD OF DIRECTORS OF THE WATER UTILITY
ENTERPRISE
HELD
JULY 17, 2024**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, July 17, 2024 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

ATTENDANCE

Directors in Attendance Were:

Thomas Thomasson
Scott Kemmeries
Linda Rhea

Also In Attendance Were:

AJ Beckman and Kate Innes; Public Alliance, LLC
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn Ulmer P.C.
Mike Bakarich; Moraine Bakarich CPAs
Ismael Gomez; Ramey Environmental Compliance, Inc.
Will Raatz; W2 Engineers, LLC

**ADMINISTRATIVE
MATTERS**

Agenda: Director Thomasson, noting that a quorum of the Board was present, called the meeting to order and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the Agenda was approved as presented.

Minutes: The Board reviewed the minutes of the June 19, 2024 Regular Meeting.

Following discussion and review, upon a motion duly made by Director Thomasson, seconded by Director Kemmeries and, upon vote unanimously carried, the Board approved the minutes of the June 19, 2024 Regular Meeting, as amended.

RECORD OF PROCEEDINGS

**PUBLIC
COMMENTS**

Public Comment: There were no members of the public in attendance.

OPERATIONS

Operations Report: Mr. Gomez reviewed with the Board the Operations Report.

Manager's Report: Mr. Beckman reported to the Board that the last billing cycle did not include information about what to avoid putting into sewer system. Ms. Innes presented a graphic illustrating a typical connection to the system to facilitate discussion around public education. The Board directed Public Alliance to prepare information inclusion in the next billing cycle, and to be added to the website.

ENGINEERING

Engineering Report: Mr. Raatz reviewed a proposal from Lucky Dog Contracting, Inc. for manhole repairs in the amount of \$82,200.

Following discussion, upon motion duly made by Director Thomasson, seconded by Director Rhea and, upon vote unanimously carried, the Board approved the proposal from Lucky Dog Contracting, Inc. for 2024 sewer repairs in the amount of \$82,200 and authorize legal counsel to incorporate the proposal into a contract that the Board President or any other member of the Board can execute.

LEGAL MATTERS

Notice of Legal Counsel's Change of Firm – Decision Regarding File Transfer: Attorney Flynn reviewed the letter authorization to transfer files and to allow Mr. Flynn to continue to represent the District.

Following discussion, upon motion duly made by Director Thomasson, seconded by Director Rhea and, upon vote, unanimously carried, the Board ratified approval of the transfer of all paper and electronic files to Mr. Flynn at his new firm, Ireland Stapleton Pryor & Pascoe, PC. And authorized the continued representation of the District by Attorney Flynn.

Denver Water Rates for 2025: Attorney Flynn reported that he does not have any information from Denver Water yet. He noted that he expects Denver Water to finalize the proposed rates for 2025 very soon.

House Bill 24-1344: Attorney Flynn updated the Board on the passing of House Bill 24-1344.

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

Accounts Payable: Mr. Bakarich reviewed the accounts payable list with the Board for the period ending July 17, 2024.

Following discussion, upon motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the Board approved the accounts payable, in the amount of \$17,322.02, as presented.

Financial Statements: Mr. Bakarich reviewed with the Board the unaudited financial statements for the period ending June 30, 2024.

Following discussion, upon a motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the Board accepted the unaudited financial statements for the period ending June 30, 2024.

Request for Extension of Time to File 2023 Audit: Mr. Bakarich reviewed with the Board.

Following discussion, upon a motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Board approved the Request for Extension of Time to File 2023 Audit.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rhea, seconded by Director Kemmeries. and, upon vote unanimously carried, the meeting was adjourned.

Respectfully submitted,

By:  _____
Secretary for the Meeting

DocuSigned by:
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