

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HOLLY HILLS WATER AND SANITATION DISTRICT AND  
THE BOARD OF DIRECTORS OF THE WATER UTILITY  
ENTERPRISE  
HELD  
JUNE 19, 2024**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, June 19, 2024 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

**ATTENDANCE**

**Directors in Attendance Were:**

Thomas Thomasson  
Linda Rhea

Following discussion, upon motion made by Director Thomasson, seconded by Director Rhea and, upon vote, unanimously carried, the absence of Director Scott Kemmeries was excused.

**Also In Attendance Were:**

AJ Beckman and Kate Innes; Public Alliance, LLC  
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn Ulmer P.C.  
Mike Bakarich; Moraine Bakarich CPAs  
Ismael Gomez; Ramey Environmental Compliance, Inc.  
Will Raatz; W2 Engineers, LLC

**ADMINISTRATIVE  
MATTERS**

**Agenda:** Director Thomasson, noting that a quorum of the Board was present, called the meeting to order and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Thomasson, seconded by Director Rhea and, upon vote unanimously carried, the Agenda was approved as presented.

**Minutes:** The Board reviewed the minutes of the May 15, 2024 Regular Meeting.

Following discussion and review, upon a motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the Board approved the minutes of the May 15, 2024 Regular Meeting, as presented.

## RECORD OF PROCEEDINGS

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### PUBLIC COMMENTS

**Public Comment:** There were no members of the public in attendance.

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### OPERATIONS

**Operations Report:** Mr. Gomez reviewed with the Board the Operations Report. He noted that they will be starting inspection of grease traps next month.

**Manager's Report:** There was no report.

*Website Remediation Action Plan:* Ms. Innes reviewed with the Board the Website Remediation Action Plan as well as certain features of the website. The Board requested that information regarding items that should not be flushed down toilets be added to the website and included in an informational mailing to the customers. Mr. Beckman will work with Ms. Innes and Mr. Bakarich to distribute the information.

*Metro Flow & Loadings:* Mr. Raatz discussed the recent data provided by Metro Wastewater. He explained that certain metrics were estimated in the report. Following the explanation by Metro Wastewater of the process for establishing the estimates he is comfortable with the data provided.

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### ENGINEERING

**Engineering Report:** Mr. Raatz reported to the Board that the 2024 sewer collection system repair package is ready. He noted that the cost is under the public bidding threshold. Mr. Raatz will present the package to the Board at the next meeting.

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### LEGAL MATTERS

Attorney Flynn reported to the Board that he and Mr. Backman attended a recent Denver Water meeting with Denver Water's new CEO Alan Salazar. He gave a brief report as to the matters discussed at the meeting.

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### FINANCIAL MATTERS

**Accounts Payable:** Mr. Bakarich reviewed the accounts payable list with the Board for the period ending June 19, 2024.

Following discussion, upon motion duly made by Director Thomasson, seconded by Director Rhea and, upon vote unanimously carried, the Board approved the accounts payable, in the amount of \$12,618.90, as presented.

**Financial Statements:** Mr. Bakarich reviewed with the Board the unaudited financial statements for the period ending May 31, 2024.

## RECORD OF PROCEEDINGS

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Following discussion, upon a motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the Board accepted the unaudited financial statements for the period ending May 31, 2024.

**Draft 2023 Audit:** Mr. Bakarich reported that Simmons & Wheeler, P.C. will have the draft Audit ready for review at the July meeting.

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### **OTHER BUSINESS**

**2024 SDA Conference:** It was noted that no Directors are interested in attending the Conference.

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### **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the meeting was adjourned.

Respectfully submitted,

By:    
 DocuSigned by:  
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Secretary for the Meeting