

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HOLLY HILLS WATER AND SANITATION DISTRICT AND
THE BOARD OF DIRECTORS OF THE WATER UTILITY
ENTERPRISE
HELD
APRIL 17, 2024**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, April 17, 2024 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

ATTENDANCE

Directors in Attendance Were:

Thomas Thomasson
Scott Kemmeries
Linda Rhea

Also In Attendance Were:

AJ Beckman; Public Alliance, LLC
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn Ulmer P.C.
Mike Bakarich; Moraine Bakarich CPAs
Ismael Gomez; Ramey Environmental Compliance, Inc.
Will Raatz; W2 Engineers, LLC

**ADMINISTRATIVE
MATTERS**

Agenda: Director Thomasson, noting that a quorum of the Board was present, called the meeting to order and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Agenda was approved as presented.

Minutes: The Board reviewed the minutes of the March 20, 2024 Regular Meeting.

Following discussion and review, upon a motion duly made by Director Thomasson, seconded by Director Rhea and, upon vote unanimously carried, the Board approved the minutes of the March 20, 2024 Regular Meeting, as presented.

RECORD OF PROCEEDINGS

PUBLIC COMMENTS

Public Comment: There were no members of the public in attendance.

OPERATIONS

Operations Report: Mr. Gomez reviewed with the Board the Operations Report. He noted that the 2024 Maintenance is complete. Mr. Gomez discussed a partial blockage that was discovered where the service line for 2761 S. Kearny Street connects to the District's main line. A liner was installed in the service line at some point and was found to be protruding into the main line. Mr. Gomez reported the issue to the District Manager.

Manager's Report: Mr. Beckman advised the Board that following receipt of the report from Mr. Gomez concerning the service line for 2761 S. Kearny Street, he contacted IPS for emergency repairs, at a cost of \$933.00. He was able to contact the homeowner shortly thereafter and advised him that the cost of the repairs would be billed to the account associated with the property. The homeowner reported that the work was performed in 2022.

Mr. Beckman then reported that Public Alliance will be actively working with the District's Attorney to take all measures necessary to stay abreast of new legislation and take the actions necessary to keep the District's website in compliance with accessibility requirements. The Board requested that Mr. Backman provide data regarding website traffic.

ENGINEERING

Engineering Report: Mr. Raatz reported to the Board that he is working to put together a manhole rehabilitation project for 2024.

LEGAL MATTERS

Resolution Designating Website Accessibility Officer and Adopting Website Accessibility Policy: Mr. Flynn discussed the website accessibility policy with the Board and the requirements of Regulations recently adopted by the Governor's Office of Information Technology.

Following discussion, upon motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the Board adopted the Resolution Designating the Website Accessibility Officer and Adopting a Website Accessibility Policy. It was noted that Public Alliance will serve as the Website Accessibility Officer.

FINANCIAL MATTERS

Accounts Payable: Mr. Bakarich reviewed the accounts payable list with the Board for the period ending April 17, 2024.

RECORD OF PROCEEDINGS

Following discussion, upon motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the Board approved the accounts payable, in the amount of \$26,369.31, as presented.

Financial Statements: Mr. Bakarich reviewed with the Board the unaudited financial statements for the period ending March 31, 2024.

Following discussion, upon a motion duly made by Director Rhea seconded by Director Kemmeries and, upon vote unanimously carried, the Board accepted the unaudited financial statements for the period ending February 29, 2024.

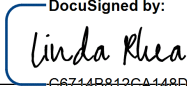
OTHER BUSINESS

Mr. Flynn reported to the Board that the District will need to designate a physical posting location since the Skyline Fire Station has been sold and is no longer available for posting meeting notices. The Board requested that Mr. Beckman call the High Pointe Assisted Living Facility regarding a meeting room for occasional in person meetings.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the meeting was adjourned.

Respectfully submitted,

By: 
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Secretary for the Meeting