

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HOLLY HILLS WATER AND SANITATION DISTRICT AND  
THE BOARD OF DIRECTORS OF THE WATER UTILITY  
ENTERPRISE  
HELD  
MARCH 20, 2024**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, March 20, 2024 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

**ATTENDANCE**

**Directors in Attendance Were:**

Thomas Thomasson  
Linda Rhea

Following discussion, upon motion made by Director Thomasson, seconded by Director Rhea and, upon vote, unanimously carried, the absence of Director Scott Kemmeries was excused.

**Also In Attendance Were:**

AJ Beckman; Public Alliance, LLC  
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn Ulmer P.C.  
Mike Bakarich; Moraine Bakarich CPAs  
Ismael Gomez; Ramey Environmental Compliance, Inc.  
Will Raatz; W2 Engineers, LLC

**ADMINISTRATIVE  
MATTERS**

**Agenda:** Director Thomasson, noting that a quorum of the Board was present, called the meeting to order and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the Agenda was approved as presented.

**Minutes:** The Board reviewed the minutes of the February 21, 2024 Regular Meeting.

Following discussion and review, upon a motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the Board approved the minutes of the February 21, 2024 Regular Meeting, as presented.

---

## RECORD OF PROCEEDINGS

---

**PUBLIC  
COMMENTS**

---

**Public Comment:** There were no members of the public in attendance.

---

**OPERATIONS**

**Operations Report:** Mr. Gomez reviewed with the Board the Operations Report. He noted that scheduled maintenance of the sewer system mail lines will start in Area No. 1 next week. Director Thomasson requested that Mr. Beckman add information to the website notifying residents of the work. Mr. Beckman confirmed that he would have the information posted to the website.

**Manager's Report:** Mr. Beckman advised the board that new accessibility requirements for websites will be forthcoming. He advised the Board that Public Alliance will be prepared to meet the requirements as the website maintenance provider. An action plan to address accessibility will be forthcoming.

---

**ENGINEERING**

**Engineering Report:** Mr. Raatz reported to the Board that he will be working on adjustments to the manholes.

---

**LEGAL MATTERS**

**Engagement Letter with Collins Cole Flynn Winn & Ulmer:** Mr. Flynn reviewed with the Board the Engagement Letter with Collins Cole Flynn Winn & Ulmer.

Following discussion, upon motion duly made by Director Thomasson, seconded by Director Rhea and, upon vote unanimously carried, the Board approved the Engagement Letter with Collins Cole Flynn Winn & Ulmer.

**Engagement Letter with Morain Bakarich:** Mr. Flynn reviewed with the Board the Engagement Letter with Morain Bakarich.

Following discussion, upon motion duly made by Director Thomasson, seconded by Director Rhea and, upon vote unanimously carried, the Board the Engagement Letter with Morain Bakarich.

---

**FINANCIAL  
MATTERS**

**Accounts Payable:** Mr. Bakarich reviewed the accounts payable list with the Board for the period ending March 20, 2024.

Following discussion, upon motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the Board

## RECORD OF PROCEEDINGS

---

approved the accounts payable, in the amount of \$15,520.04, as presented.

**Financial Statements:** Mr. Bakarich reviewed with the Board the unaudited financial statements for the period ending February 29, 2024.

Following discussion, upon a motion duly made by Director Rhea seconded by Director Thomasson and, upon vote unanimously carried, the Board accepted the unaudited financial statements for the period ending February 29, 2024.

**2023 Audit:** Mr. Bakarich reviewed with the Board the Engagement Letter with Simmons & Wheeler, P.C. for preparation of the 2023 Audit.

Following discussion, upon a motion duly made by Director Rhea seconded by Director Thomasson and, upon vote unanimously carried, the Board approved the Engagement Letter with Simmons & Wheeler, P.C. for preparation of the 2023 Audit, in the amount not to exceed \$5,000.

\_\_\_\_\_

**OTHER BUSINESS**

None.

\_\_\_\_\_

**ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the meeting was adjourned.

Respectfully submitted,

By: DocuSigned by:  
*Linda Rhea*  
C6714B812CA148D...  
Secretary for the Meeting