

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HOLLY HILLS WATER AND SANITATION DISTRICT AND
THE BOARD OF DIRECTORS OF THE WATER UTILITY
ENTERPRISE
HELD
FEBRUARY 21, 2024**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, February 21, 2024 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

ATTENDANCE

Directors in Attendance Were:

Thomas Thomasson
Scott Kemmeries
Linda Rhea

Also In Attendance Were:

Ann Finn; Public Alliance, LLC
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn Ulmer P.C.
Mike Bakarich; Moraine Bakarich CPAs
Wayne Ramey; Ramey Environmental Compliance, Inc.
Will Raatz; W2 Engineers, LLC

**ADMINISTRATIVE
MATTERS**

Agenda: Director Thomasson, noting that a quorum of the Board was present, called the meeting to order and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Agenda was approved as amended.

Minutes: The Board reviewed the minutes of the January 17, 2024 Regular Meeting.

Following discussion and review, upon a motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the Board approved the minutes of the January 17, 2024 Regular Meeting, as presented.

RECORD OF PROCEEDINGS

PUBLIC COMMENTS

Public Comment: There were no members of the public in attendance.

OPERATIONS

Operations Report: Mr. Ramey reviewed with the Board the Operations Report. He noted that Grease traps have been inspected. There was one failure, which was reinspected and passed. Mr. Ramey further reported that Denver Water is replacing a water line in same area as previous sewer backups.

Manager's Report: None.

Sewer Service Line Repair: Mr. Flynn and Director Thomasson discuss the issues concerning 2448 S. Jasmine Street. The Owner is planning to sell the property and wants to replace the sewer service line. In the process, the owner discovered a previously unknown wye connection on the service line. In response to the Owner's request for guidance, the Board instructed Public Alliance to notify the property owner that the service line is owned by the property owner, and it is the homeowner's responsibility to determine if the wye needs to be reconnected because the District does not regulate and is not responsible for the homeowner's service line. The District engineer will review the inspection video tapes for the applicable reaches of the District's sewer main in the street to verify that each of the adjacent homeowners to 2448 S. Jasmine Street are directly connected to the District's sewer main. Public Alliance can advise the property owner that it is not recommended that connections to a sewer service line be abandoned unless it can be verified that the connection is no longer in use.

ENGINEERING

Engineering Report: Mr. Raatz reviewed the cleaning schedule for 2024 with the Board.

LEGAL MATTERS

First Amendment to Agreement for Emergency and Non-Emergency Maintenances Services with Ramey Environmental Compliance: Mr. Flynn reviewed with the Board a First Amendment to Agreement for Emergency and Non-Emergency Maintenances Services with Ramey Environmental Compliance.

Following discussion, upon motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the Board approved the First Amendment to Agreement for Emergency and Non-Emergency Maintenances Services with Ramey Environmental Compliance.

RECORD OF PROCEEDINGS

First Amendment to Agreement for Management Services with Public Alliance LLC: Mr. Flynn reviewed with the Board a First Amendment to the Agreement for Management Services with Public Alliance LLC.

Following discussion, upon motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the Board approved the First Amendment to the Agreement for Management Services with Public Alliance LLC.

FINANCIAL MATTERS

Accounts Payable: Mr. Bakarich reviewed the accounts payable list with the Board for the period ending February 21, 2024.

Following discussion, upon motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the Board approved the accounts payable, in the amount of \$90,293.30, as presented.

Financial Statements: Mr. Bakarich reviewed with the Board the unaudited financial statements for the period ending January 31, 2024.

Following discussion, upon a motion duly made by Director Kemmeries seconded by Director Rhea and, upon vote unanimously carried, the Board accepted the unaudited financial statements for the period ending January 31, 2024.

ACH Charges: The Board discussed making payments to Metro Wastewater via ACH. Mr. Bakarich reviewed the charges/fees with the Board. The Board determined charges/fees were too expensive. The Board deferred discussion.

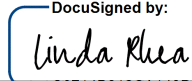
OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Thomasson, seconded by Director Kemmeries and, upon vote unanimously carried, the meeting was adjourned.

Respectfully submitted,

By: 
Secretary for the Meeting