

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HOLLY HILLS WATER AND SANITATION DISTRICT AND
THE BOARD OF DIRECTORS OF THE WATER UTILITY
ENTERPRISE
HELD
NOVEMBER 15, 2023**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday November 15, 2023 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

ATTENDANCE

Directors in Attendance Were:

Thomas Thomasson
Scott Kemmeries
Linda Rhea

Also In Attendance Were:

AJ Beckman; Public Alliance, LLC
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn Ulmer P.C.
Mike Bakarich; Moraine Bakarich CPAs
Ismael Gomez; Ramey Environmental Compliance, Inc.
Will Raatz; W2 Engineers, LLC

**ADMINISTRATIVE
MATTERS**

Agenda: Director Thomasson, noting that a quorum of the Board was present, called the meeting to order and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Thomasson, seconded by Director Rhea and, upon vote unanimously carried, the Agenda was amended.

Minutes: The Board reviewed the minutes of the October 18, 2023 Regular Meeting.

Following discussion and review, upon a motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the Board approved the minutes of the October 18, 2023 Regular Meeting, as presented.

December 20, 2023 Regular Meeting: The Board entered into discussion regarding cancelling the December 20, 2023 Regular Meeting.

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Following discussion and review, upon a motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the Board approved cancelling the December 20, 2023 Regular Meeting.

PUBLIC COMMENTS

Public Comment: There was no public in attendance.

OPERATIONS

Operations Report: Mr. Gomez reviewed with the Board the Operations Report. He reported Ramey Environmental Compliance, Inc. has been sold to PEC Water. He advised the Board that services will remain the same and Mr. Ramey will remain employed.

Manager's Report: Mr. Beckman reported Yale Park Townhomes is requesting a reduction in their Facilities Renovation Fee. No action was taken by the Board.

ENGINEERING

Engineering Report: Mr. Raatz reported that he reviewed videos from the recent inspections. He noted that he does not foresee a large project for next year; however, he will consider and present options for long range capital planning.

LEGAL MATTERS

2024 Budget/Proposition HH: Mr. Flynn reported Proposition HH failed; however, a Special Session of the Legislature will be forthcoming, which will likely result in statutory changes that will reduce the District's final assessed valuation for tax year 2023.

FINANCIAL MATTERS

Accounts Payable: Mr. Bakarich reviewed the accounts payable list with the Board for the period ending November 15, 2023.

Following discussion, upon motion duly made by Director Thomasson, seconded by Director Kemmeries and, upon vote unanimously carried, the Board approved the accounts payable, in the amount of \$98,105.60, as presented.

Following further discussion, upon motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the Board authorized Director Thomasson to approve the December invoices, subject to the invoices being normal, customary, and budgeted.

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Financial Statements: Mr. Bakarich reviewed with the Board the unaudited financial statements for the period ending October 31, 2023.

Following discussion, upon a motion duly made by Director Rhea seconded by Director Thomasson and, upon vote unanimously carried, the Board accepted the unaudited financial statements for the period ending October 31, 2023.

2023 Audit: Mr. Bakarich discussed with the Board the requirements for an Audit.

Following discussion and review, upon a motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the Board appointed the District Accountant to prepare and file the Application for Exemption from Audit for 2023.

2023 Budget Amendment Hearing: The President opened the public hearing to consider the amendment of the 2023 Budget and discuss related issues.

It was noted that publication of Notice stating that the Board would consider amendment of the 2023 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing. No public comments were received, and the public hearing was closed.

Following review and discussion, Director Kemmeries moved to adopt the Resolution to Amend 2023 Budget, Director Thomasson seconded the motion and, upon vote, unanimously carried, the Board adopted Resolution to Amend the 2023 Budget.

2024 Budget Hearing: Director Thomasson opened the public hearing to consider the proposed 2024 Budget and discuss related issues. It was noted that publication of Notice stating that the Board would consider adoption of the 2024 Budget and the date, time, and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing. There being no members of the public in attendance, Director Thomasson closed the public hearing.

Mr. Bakarich reviewed the 2024 budget with the Board. The Board discussed a Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and a Resolution to Set Mill Levies for the General Fund for the

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City and County of Denver at 2.716 mills and the General Fund for Arapahoe County at 2.716 mills.

Following discussion, upon a motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the resolutions were adopted, and execution of the Certification of Budget and Certification of Mill Levies was authorized, subject to receipt of final Certification of Assessed Valuation from the City and County of Denver and Arapahoe County on or before December 10, 2023. Mr. Beckman was authorized to transmit the Certification of Budget to the Division of Local Government not later than January 30, 2024. A copy of the adopted Resolutions are attached hereto and incorporated herein by this reference.

DLG-70 Mill Levy Certification Form: The Board considered authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

Following discussion, upon motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote, unanimously carried, the Board authorized the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

OTHER BUSINESS

Amendment to the Agreement for Professional Management Services with Public Alliance, LLC for a 2024 Fee Increase: The Board reviewed an Amendment to the Agreement for Professional Management Services with Public Alliance, LLC for a 2024 Fee Increase.

Following discussion, upon motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote, unanimously carried, the Board approved the Amendment to the Agreement for Professional Management Services with Public Alliance, LLC for a 2024 Fee Increase.

Rate Increase: Mr. Raatz discussed with the Board a 2024 rate increase for services provided by W2 Engineers, LLC.

Following discussion, upon motion duly made by Director Thomasson, seconded by Director Kemmeries and, upon vote, unanimously carried, the Board approved the rate increase proposed by W2 Engineers, LLC and authorized legal counsel to prepare an appropriate amendment to W2 Engineers, LLC's agreement with the District for approval at the Board's January meeting.

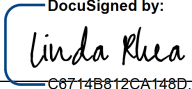
ADJOURNMENT

There being no further business to come before the Board at this time, upon

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motion duly made by Director Thomasson, seconded by Director Kemmeries and, upon vote unanimously carried, the meeting was adjourned on October 18, 2023 at 8:15 p.m.

Respectfully submitted,

By:  DocuSigned by:
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Secretary for the Meeting