

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
HOLLY HILLS WATER AND SANITATION DISTRICT AND
THE BOARD OF DIRECTORS OF THE WATER UTILITY
ENTERPRISE
HELD
SEPTEMBER 21, 2023**

A Special Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, September 21, 2023 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

ATTENDANCE

Directors in Attendance Were:

Thomas Thomasson
Scott Kemmeries
Linda Rhea

Also In Attendance Were:

AJ Beckman; Public Alliance, LLC
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn Ulmer P.C.
Mike Bakarich; Moraine Bakarich CPAs
Wayne Ramey; Ramey Environmental Compliance, Inc.
Will Raatz; W2 Engineers, LLC
Charles Stout, Resident

**ADMINISTRATIVE
MATTERS**

Agenda: Director Thomasson, noting that a quorum of the Board was present, called the meeting to order at 7:01 p.m. and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the Agenda was approved.

Appointment of Director: Mr. Stout addressed the Board. He expressed interest in serving on the Board and noted that he has lived in the community for over 30 years. He asked the Board if he could attend the next meeting and possibly other future meetings as a member of the public. He explained that, while he is interested in serving on the Board, he is extremely busy, but expects to become more available in the coming months. He might have a decision by the next meeting. Mr. Flynn suggested that Mr. Stout could potentially serve on the board even if his capacity is limited in order to begin receiving the meeting materials and participating as much as possible.

RECORD OF PROCEEDINGS

Minutes: The Board reviewed the minutes of the August 16, 2023 Regular Meeting.

Following discussion and review, upon a motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the Board approved the minutes of the August 16, 2023 Regular Meeting, as presented.

PUBLIC COMMENTS

Public Comment: There was no public in attendance.

OPERATIONS

Operations Report: Mr. Ramey reviewed the Operations Report with the Board. Director Rea reported that she recently had her service line repaired. She noted that she was very impressed with the inspection process and the help provided by Ramey Environmental. Mr. Ramey reported permits for annual maintenance are expected to be issued next week. He expects work to begin the second week of October.

Manager's Report: Mr. Beckman reported that he worked with Mr. Flynn and Mr. Raatz to issue the Will Serve letter to the owner of the property at 6300 S. Yale Street.

ENGINEERING

Engineering Report: Mr. Raatz reported that the 2023 projects are complete. Mr. Beckman advised the Board that publication of the notice of final payment was inadvertently delayed. His office will expedite publication. Mr. Raatz also discussed the will serve letter preparation for the property at 6300 S. Yale Street.

LEGAL MATTERS

2024 Budget Adoption Calendar: Attorney Flynn reviewed the 2023 budget calendar with the Board. He discussed Proposition HH and advised the Board that valuation estimates, which assume the effects of the passage of Proposition HH, could be available.

FINANCIAL MATTERS

Accounts Payable: Mr. Bakarich reviewed the accounts payable list with the Board for the period ending September 21, 2023.

Following discussion, upon motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Board approved the accounts payable, in the amount of \$23,510.01, as presented.

RECORD OF PROCEEDINGS

Financial Statements: Mr. Bakarich reviewed with the Board the unaudited financial statements for the period ending August 31, 2023.

Following discussion, upon a motion duly made by Director Rhea seconded by Director Kemmeries and, upon vote unanimously carried, the Board accepted the unaudited financial statements for the period ending August 31, 2023.

2022 Audit: Mr. Bakarich reported that he is waiting for the Auditor to complete the audit. He will proceed with filing as soon as possible on the completed document is available.

2024 Draft Budget: Mr. Bakarich reviewed the draft 2024 Budget with the Board.

Certification of Delinquent Accounts: Director Thomasson opened the public hearing on the Certification of Delinquent Accounts for the City and County of Denver. Mr. Beckman notified the Board that the owners of each property for which the District's sewer bill has been delinquent for an amount of \$150 for a period of six months or more was provided notice via certified mail, return receipt requested, of this hearing. No interested party appeared before the Board to object to the certification of their account for collection. There being no comment from the public, either in-person or in writing, the public hearing was closed.

Following discussion and review, upon a motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the Board approved Resolutions 2023-09-1 to Certify Delinquent Accounts for collection by the City and County of Denver Treasurer.

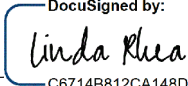
OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the meeting was adjourned on September 21, 2023 at 8:04 p.m.

Respectfully submitted.

By:  _____
Secretary for the Meeting

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