

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HOLLY HILLS WATER AND SANITATION DISTRICT AND
THE BOARD OF DIRECTORS OF THE WATER UTILITY
ENTERPRISE
HELD
JUNE 21, 2023**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, June 21, 2023 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

ATTENDANCE

Directors in Attendance Were:

Thomas Thomasson
Scott Kemmeries
Linda Rhea

Also In Attendance Were:

Geol Scheirman; Public Alliance, LLC
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn Ulmer P.C.
Mike Bakarich; Moraine Bakarich CPAs
Ismael Gomez; Ramey Environmental Compliance, Inc.
Will Raatz; W2 Engineers, LLC
Dawn Ambrosio and Sawn Kustelecky; Metro Water Recovery

**ADMINISTRATIVE
MATTERS**

Agenda: Director Thomasson, noting that a quorum of the Board was present, called the meeting to order at 7:02 p.m. and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Agenda was approved.

Minutes: The Board reviewed the minutes of the May 17, 2023 Regular Meeting.

Following discussion and review, upon a motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Board approved the minutes of the May 17, 2023 Regular Meeting, as amended.

**METRO WATER
RECOVERY**

Ms. Ambrosio and Mr. Kustelecky presented to the Board, Metro Water Recovery’s presentation regarding their methodology for calculation of

RECORD OF PROCEEDINGS

PRESENTATION sewer charges.

**PUBLIC
COMMENTS**

Public Comment: There was no public in attendance.

OPERATIONS

Operations Report: Mr. Gomez reviewed his report with the Board. He noted that there was little activity this month. He reported that he had two emergency locate requests and two tap inspections. Both tap inspections passed.

Locator LOGIX Program: Mr. Gomez discussed transitioning from Web TMS to Locator Logix for underground utility locate tracking. He expects a smooth transition and explained that service through Web TMS will be ending October 1, 2023.

Manager's Report: There was no report at this time.

ENGINEERING

Engineering Report: Mr. Ratz reported on the status of three manhole repairs, currently in process and nearly complete. He noted that work on Krameria street will most likely require a change order due to the need for additional asphalt. Mr. Ratz advised the Board that he is waiting on video documentation of sewer line work to verify completion. Director Kemmeries asked about updates to the High Line Canal project, Mr. Ratz had no new information on the project.

LEGAL MATTERS

2023 Legislative Update: Attorney Flynn briefly discussed 2023 legislation affecting special districts with the Board.

**FINANCIAL
MATTERS**

Accounts Payable: Mr. Bakarich reviewed the accounts payable list with the Board for the period ending June 21, 2023.

Following discussion, upon motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Board approved the accounts payable, in the amount of \$13,597.22, as presented.

Schedule of Cash Position: Mr. Bakarich reviewed with the Board the schedule of cash position for the period ending May 31, 2023.

Following discussion, upon a motion duly made by Director Rhea seconded by Director Kemmeries and, upon vote unanimously carried, the Board accepted the schedule of cash position for the period ending May 31, 2023.

RECORD OF PROCEEDINGS

Draft 2022 Audit: Mr. Bakarich reported to the Board that the auditor has all the documentation needed for the audit and is just waiting on the draft. The Audit is due by July 31, 2023, and if an extension is needed it will be extended to September 1, 2023.

OTHER BUSINESS

There was no other business at this time.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the meeting was adjourned on June 21, 2023 at 8:09 p.m.

Respectfully submitted,

By: _____

DocuSigned by:
Linda Rhea

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Secretary for the Meeting