

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HOLLY HILLS WATER AND SANITATION DISTRICT AND
THE BOARD OF DIRECTORS OF THE WATER UTILITY
ENTERPRISE
HELD
MAY 17, 2023**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, May 17, 2023 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

ATTENDANCE

Directors in Attendance Were:

Thomas Thomasson
Scott Kemmeries
Linda Rhea

Also In Attendance Were:

AJ Beckman; Public Alliance, LLC
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn Ulmer P.C.
Mike Bakarich; Moraine Bakarich CPAs
Wayne Ramey; Ramey Environmental Compliance, Inc.
Will Raatz; W2 Engineers, LLC

**ADMINISTRATIVE
MATTERS**

Agenda: Director Thomasson, noting that a quorum of the Board was present, called the meeting to order at 7:02 p.m. and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the Agenda was approved.

Minutes: The Board reviewed the minutes of the April 19, 2023 Regular Meeting.

Following discussion and review, upon a motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the Board approved the minutes of the April 19, 2023 Regular Meeting.

RECORD OF PROCEEDINGS

Election of Officers: Following discussion and review, upon a motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Board elected the following slate of officers:

President: Thomas Thomasson

Vice President: Scott Kemmeries

Secretary/Treasurer: Linda Rhea

**PUBLIC
COMMENTS**

Public Comment: There was no public in attendance.

**OPERATIONS
REPORT**

Operations Report: Mr. Ramey reviewed his report with the Board. Director Thomasson reported that he is aware of a sewer line repair project that should be inspected. He will forward the address to Mr. Ramey.

**MANAGER'S
REPORT**

Manager's Report: Mr. Beckman reported that the website has been updated with a form for title companies to request final payoff amounts. He further reported that he is working with Metro Wastewater and the Denver Police to remove a homeless encampment situated over one of the wastewater metering vaults. Mr. Beckman is working with Metro Wastewater to schedule a presentation explaining their methodology for calculation of sewer charges.

**ENGINEERING
REPORT**

Engineering Report: Mr. Raatz reported that the construction contract has been signed. Insituform expects to mobilize and begin work the first week of June. Mr. Raatz will actively observe the construction. The contractor will notify affected residents as required by the contract. Mr. Raatz will forward the project schedule, drawings, and an explanation of the project to Mr. Beckman

LEGAL MATTERS

Colorado River Basin Drought Conditions: Attorney Flynn distributed and reviewed a copy of the Colorado Conservation Report with the Board. He reported that the recent rains have been extremely helpful to local water providers.

**FINANCIAL
MATTERS**

Accounts Payable: Mr. Bakarich reviewed the accounts payable list with the Board for the period ending May 17, 2023.

RECORD OF PROCEEDINGS

Following discussion, upon motion duly made by Director Thomasson, seconded by Director Rhea and, upon vote unanimously carried, the Board approved the accounts payable, in the amount of \$86,185.22, as presented.

Schedule of Cash Position: Mr. Bakarich reviewed with the Board the schedule of cash position for the period ending April 30, 2023.

Director Kemmeries asked about investment options. Mr. Bakarich noted that the majority of the District funds are currently invested at 5.03% and are very liquid. Mr. Flynn discussed various investment options available to districts. No action was taken.

Following discussion, upon a motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the Board accepted the schedule of cash position for the period ending April 30, 2023.

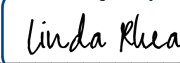
OTHER BUSINESS

Director Kemmeries reported that he has a contact with Arapahoe County who is responsive to poorly patched street repairs in case Directors need to report an issue.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the meeting was adjourned on May 17, 2023 at 7:40 p.m.

Respectfully submitted,

By:  _____
Secretary for the Meeting