

RECORD OF PROCEEDINGS

MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE HOLLY HILLS WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER UTILITY ENTERPRISE HELD DECEMBER 15, 2021

A Special Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors its Water Utility Enterprise (referred to hereafter as "Board") convened on Wednesday, the 15th day of December 2021, at 7:00 P.M. in the Skyline Fire Protection District Fire Station at 6000 East Yale Avenue, Denver, Colorado 80222. The meeting was open to the public.

Directors In Attendance Were:

Thomas Thomasson
Linda Rhea
Scott Kemmeries
Jeff Ippen

Also In Attendance Were:

Timothy J. Flynn, Esq.; Collins Cockrel and Cole, P.C.

**ADMINISTRATIVE
MATTERS**

22.001 Agenda: President Thomasson called the meeting to order and reviewed the Agenda.

Following discussion, upon motion duly made by Director Kemmeries, seconded by Director Ippen and, upon vote, unanimously carried, the Agenda was approved.

22.002 Minutes: The Board discussed the minutes of the November 17, 2021 Regular Meeting.

Following discussion, upon motion duly made by Director Rhea, seconded by Director Ippen and, upon vote, unanimously carried, the minutes of the November 17, 2021 Regular Meeting were approved.

PUBLIC COMMENT

22.003 Public Comment: None.

**EXECUTIVE
SESSION**

22.004 Executive Session: Pursuant to C.R.S. 24-6-402(4)(e) and C.R.S. 24-6-402(4)(b). Following a brief discussion, a motion was duly made by Director Kemmeries, seconded by Director Ippen to go into Executive Session pursuant to

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C.R.S. 24-6-402(4)(e) for the purpose of reviewing District consultant contracts and instructing negotiators regarding the same; and pursuant to C.R.S. 24-6-402(4)(b) for the purpose of receiving legal advice regarding said contracts and, upon vote, unanimously carried, the Board went into Executive Session at approximately 7:04 P.M.

Present during the Executive Session were the four Board Members and legal counsel. The Executive Session was recorded as required by law.

At approximately 8:10 P.M., the Board returned to open public meeting.

Following a brief discussion, a motion was duly made by Director Kemmeries, seconded by Director Ippen to renew the consultant contracts with Ramey Environmental Compliance Inc., W2 Engineers LLC, and to enter into a new contract with Collins Cole Flynn Winn & Ulmer, PLLC for calendar year 2022 and, upon vote, unanimously carried.


With respect to the District's management and accounting services, a motion was duly made, seconded and unanimously adopted to interview management companies including SDMS, CRS, Public Alliance and Circuit Rider over the next couple of months. The Board's purpose in interviewing other management companies is to satisfy its fiduciary obligation to make sure that with respect to management services, which are a large part of the District's administrative budget, it is getting good value. The District's President will communicate the Board's decision to Steve Beck at SDMS and advise him that SDMS will be invited to submit a proposal with the other firms that the Board would like to interview.

If possible, the interviews will be conducted in-person but if that is not possible, the Board will interview the various firms that it would like to talk with via Zoom.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rhea, seconded by Director Ippen and, upon vote, unanimously carried, the meeting was adjourned at approximately 8:12 P.M.

Respectfully submitted,

By: 
Timothy J. Flynn, Recording Secretary