

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HOLLY HILLS WATER AND SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WATER UTILITY ENTERPRISE
HELD
AUGUST 19, 2020**

Due to the COVID-19 pandemic, the regular meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was convened by telephone conference call on Wednesday, the 19th day of August 2020, at 7:00 P.M. The call-in information was listed in the meeting notice posted by the District and the public was able to attend the meeting by telephone, if they so desired.

Directors In Attendance Were:

Thomas Thomasson
Scott Kemmeries
Linda Rhea

Following discussion, upon motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote, unanimously carried, Director Bovee's absence was excused.

Also In Attendance Were:

Steve Beck; Special District Management Services, Inc.
Timothy J. Flynn, Esq.; Collins Cockrel and Cole, P.C.
James Riley, Jeff & Katie Ippen, Jeremy & Britta Mayer, Nick Sullivan, Dave Foster, Joan Polancic, Dave & Pat Leonard - Residents

**ADMINISTRATIVE
MATTERS**

20.085 Agenda: Mr. Beck reviewed the proposed Board Meeting Agenda.

Following discussion, upon motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote, unanimously carried, the Agenda was approved.

20.086 Minutes: The Board discussed the minutes of the July 15, 2020 Regular Meeting.

Following discussion, upon motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote, unanimously carried, the minutes of the July 15, 2020 meeting were approved, as presented.

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PUBLIC COMMENT

20.087 Public Comment: Mr. Riley, Mr. & Mrs. Ippen, Mr. & Mrs. Mayer, Mr. Sullivan, Mr. Foster, Ms. Polancic and Mr. & Mrs. Leonard each addressed the Board with their comments and complaints about the Yale-South Holly Place Capital Improvements Project and the discharges from the District's collection system that occurred as a result of multiple water-line breaks during construction of the Project. The public comment period lasted for approximately an hour with Mr. Riley, who spoke last, taking up most of that time. The Board answered questions where it could. The Board took other matters under advisement and expressed its expectation that it would have additional information to make available to interested parties regarding the claims adjustment process at the Board's September meeting.

20.088 OCCT/Denver Water Update: Attorney Flynn reported that Denver Water there are no new updates from Denver Water.

FINANCIAL MATTERS

20.089 Claims: Mr. Beck discussed with the Board the claims for the period ending August 19, 2020:

General Fund:	\$ 14,337.28
Capital Projects Fund:	\$ 13,560.00
Enterprise Fund:	<u>\$ 1,084.43</u>
Total:	<u>\$ 28,981.71</u>

Following discussion, upon motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote, unanimously carried, the claims for the period ending August 19, 2020 were approved.

20.090 Unaudited Financial Statements: Mr. Beck reviewed the unaudited financial statements for the period ending July 31, 2020, and the updated cash position statement dated as of July 31, 2020.

Following discussion, upon motion duly made by Director Thomasson, seconded by Director Rhea and, upon vote, unanimously carried, the unaudited financial statements for the period ending July 31, 2020, and the cash position statement dated as of July 31, 2020, were accepted, as presented.

OPERATIONS

20.091 Grease Trap Inspections and Operations: Mr. Beck reported that he had not received any updates or notifications of any problems from Mr. Carroll.

20.092 Ramey Environmental Compliance Engagement: Mr. Beck reported that there was no update on the timing of the engagement with REC.

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CAPITAL PROJECTS **20.093 2019 Capital Projects:** Director Thomasson, Attorney Flynn and Mr. Beck discussed the South Holly Place project and the claims adjustment process with the Board.

OTHER BUSINESS **20.094 Other:** None.

20.095 Executive Session: As it was not necessary, the Board did not convene an Executive Session.

ADJOURNMENT There being no further business to come before the Board at this time, upon motion duly made by Director Thomasson, seconded by Director Kemmeries and, upon vote, unanimously carried, the meeting was adjourned at approximately 8:15 P.M.

Respectfully submitted,

By: Linda Rhea
Secretary for the Meeting