

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE HOLLY HILLS WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER UTILITY ENTERPRISE HELD JULY 15, 2020

Due to the COVID-19 pandemic, the regular meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was convened by telephone conference call on Wednesday, the 15th day of June 2020, at 7:00 P.M. The call-in information was listed in the meeting notice posted by the District and the public was able to attend the meeting by telephone, if they so desired.

Directors In Attendance Were:

Thomas Thomasson
Scott Kemmeries
Linda Rhea
Irina Bovee
Marie E. Sullivan

Also In Attendance Were:

Steve Beck; Special District Management Services, Inc.
Timothy J. Flynn, Esq.; Collins Cockrel and Cole, P.C.
Marty Amble, Resident
Sheila Clark, Resident
Carl Glatstein, Resident

**ADMINISTRATIVE
MATTERS**

20.074 Agenda: Mr. Beck reviewed the proposed Board Meeting Agenda and added the updated cash position statement to the financial statement review and Pay App #2R1 to the claims payable and the engineering report.

Following discussion, upon motion duly made by Director Sullivan, seconded by Director Kemmeries and, upon vote, unanimously carried, the Agenda was approved, as amended.

20.075 Minutes: The Board discussed the minutes of the June 17, 2020 Regular Meeting.

Following discussion, upon motion duly made by Director Thomasson, seconded by Director Bovee and, upon vote, unanimously carried, the minutes of the June 17, 2020 meeting were approved, as presented.

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PUBLIC COMMENT **20.076 Public Comment:** Mr. Amble, Ms. Clark and Mr. Glatstein each addressed the Board regarding their comments and complaints about the Yale-South Holly Place Capital Improvements Project and the flooding that has happened as a result of the project.

LEGAL MATTERS **20.077 OCCT/Denver Water Update:** Attorney Flynn reported that Denver Water is working to establish an acceptable methodology for recovering the costs of the Lead Service Line Replacement Program from both inside and outside city customers. It is believed that Denver Water will finance the cost of the program from its accumulated reserves until 2022. In 2022, it is anticipated that Denver Water will implement a rate increase which will be designed, at least in part, to recover a portion of the program costs from Denver Water's customers.

FINANCIAL MATTERS **20.078 Claims:** Mr. Beck discussed with the Board the claims for the period ending June 17, 2020:

General Fund:	\$ 6,560.07
Capital Projects Fund:	\$ 5,880.00
Enterprise Fund:	\$ 4,658.53
Total:	<u>\$ 17,098.60</u>

Following discussion, upon motion duly made by Director Kemmeries, seconded by Director Bovee and, upon vote, unanimously carried, the claims for the period ending July 15, 2020 were approved.

20.079 Unaudited Financial Statements: Mr. Beck reviewed the unaudited financial statements for the period ending June 30, 2020, and the updated cash position statement dated as of July 15, 2020.

Following discussion, upon motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote, unanimously carried, the unaudited financial statements for the period ending June 30, 2020, and the cash position statement dated as of July 15, 2020, were accepted, as presented.

OPERATIONS **20.080 Grease Trap Inspections and Operations:** Mr. Beck reported that he had not received any updates or notifications of any problems from Mr. Carroll.

20.081 Ramey Environmental Compliance Engagement: Mr. Beck reported that the engagement has been delayed until the resolution of the flooding matter and claims.

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CAPITAL PROJECTS **20.082 2019 Capital Projects:** Director Thomasson and Mr. Beck discussed the Engineers Report, the progress of the 2019 CIP project and the revision to Pay App #2 presented as Pay App #2R1, in the amount of 179,534.71.

Following discussion, upon motion duly made by Director Thomasson, seconded by Director Sullivan and, upon vote, unanimously carried, the Board approved Pay App #2R1, in the amount of 179,534.71.

OTHER BUSINESS **20.083 Other:** Director Sullivan submitted her resignation from the Board, because due to a change in her family situation, she will no longer be a resident of, or own taxable real property within the District's boundaries.

20.084 Executive Session: Following a brief discussion, at approximately 7:50 p.m., pursuant to Section 24-6-402(4)(b), C.R.S., upon motion duly made by Director Bovee, seconded by Director Rhea and, upon an affirmative vote of all Directors present, the Board convened in executive session for the purposes of receiving legal advice from legal counsel with respect to matters regarding the May 23-25 sewer backup.

Those present during the executive session consisted of Directors Thomasson, Kemmeries, Rhea, and Bovee, Legal Counsel and the District Manager.

The executive session lasted approximately 45 minutes and was not recorded because it constituted a privileged attorney-client communication for which no electronic recording is required. At approximately 8:35 P.M. the Board returned to an open public meeting.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Thomasson, seconded by Director Bovee and, upon vote, unanimously carried, the meeting was adjourned at approximately 8:37 P.M.

Respectfully submitted,

By: Linda Rhea
Secretary for the Meeting