

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HOLLY HILLS WATER AND SANITATION DISTRICT AND THE  
BOARD OF DIRECTORS OF THE WATER UTILITY  
ENTERPRISE  
HELD  
JANUARY 18, 2023**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, January 18, 2023 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

**ATTENDANCE**

**Directors in Attendance Were:**

Thomas Thomasson  
Scott Kemmeries  
Linda Rhea

**Also In Attendance Were:**

AJ Beckman; Public Alliance, LLC  
Mike Bakarich; Moraine Bakarich CPAs  
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn Ulmer P.C.  
Ismael Gomez; Ramey Environmental Compliance, Inc. (for a portion of the meeting)  
Will Raatz; W2 Engineers, LLC

**ADMINISTRATIVE  
MATTERS**

**Agenda:** President Thomasson, noting that a quorum of the Board was present, called the meeting to order at 7:02 p.m. and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Agenda was approved as presented.

**Minutes:** The Board reviewed the minutes of the November 16, 2022 Regular Meeting.

Attorney Flynn noted that the 2023 Wastewater Service Fee was approved at the November 16, 2023 Regular Board Meeting and requested that the

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minutes be amended to reflect that the Wastewater Service Fee of \$5.35/1,000 gallons was approved at that time.

Following discussion and review, upon a motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the minutes of the November 16, 2023 Regular Meeting were approved as amended.

**PUBLIC  
COMMENTS**

**Public Comment:** None.

**OPERATIONS  
REPORT**

**Operations Report:** Mr. Gomez reviewed his report with the Board. Director Kemmeries inquired about numerous locate requests recently called in near I-25.

Following the conclusion of this portion of the meeting, Mr. Gomez excused himself.

**MANAGER'S  
REPORT**

**Manager's Report:** Mr. Beckman reported that he is pursuing service line repair permits for 3023 S. Jasmine St. and 6400 E. Bates Ave.

Ms. Innes joined the meeting at this time and presented the preliminary version of the District's new website. Ms. Innes will incorporate comments from the Board as they are received. Ms. Innes excused herself following the conclusion of this portion of the meeting.

**ENGINEERING  
REPORT**

**Engineering Report:** Mr. Raatz reported that he will work with Ramey Environmental Compliance, Inc. on the jetting and video inspections for area 3. He then discussed 2023 capital projects with the Board. Mr. Flynn suggested that he republish the invitation to bidders for the

**LEGAL MATTERS**

**Election Resolution:** Attorney Flynn presented for the Board's consideration Resolution 2023-1-3, Calling for the 2023 Regular District Election and Appointing a Designated Election Official.

Following discussion and review, upon a motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the board approved the resolution as presented.

**Meeting Resolution:** Attorney Flynn presented for the Board's consideration Resolution 2023-1-2, Establishing the Date, Time, and

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Location for the Regular Meetings. He noted that the District must post the Call for Nominations to the District Website.

Following discussion and review, upon a motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the board approved the resolution as amended to correct the resolution number.

### FINANCIAL MATTERS

**Payment of Claims:** Mr. Bakarich reviewed the claims list with the Board for the period ending January 18, 2023. Director Thomasson requested that the claims be listed as “accounts payable” going forward.

Following discussion, upon motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Board approved the accounts payable in the amount of \$6,698.81 as presented.

**Financial Reports:** Mr. Bakarich reviewed the Financial Reports with the Board for the period ending January 18, 2023.

Following discussion, upon a motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Board accepted the reports for the period ending January 18, 2023.

**Fee Resolution:** Attorney Flynn presented for the Board’s consideration Resolution 2022-11-4. He clarified that the 2023 Fees were approved at the November 2022 Board meeting with the understanding that the Board’s action would be memorialized in this Resolution which he prepared after the November 2022 meeting and for signature at this January 2023 meeting. The Resolution was presented for signature only, with no additional approval necessary because of the action taken by the Board in its November 2022 meeting.

### OTHER BUSINESS

None.

### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,

DocuSigned by:  
By: Linda Rhea  
Secretary for the Meeting

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