

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HOLLY HILLS WATER AND SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WATER UTILITY ENTERPRISE
HELD
MAY 15, 2019**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was convened on Wednesday, the 15th day of May, 2019, at 7:00 p.m., at the Skyline Firehouse, 6000 E. Yale Avenue, Denver, Colorado 80222. The meeting was open to the public.

Directors In Attendance Were:

Raymond V. Henney
Irina Bovee
Marie Sullivan
Thomas Thomasson

Following discussion, upon motion duly made by Director Henney, seconded by Director Thomasson and, upon vote, unanimously carried, the absence of Director Kemmeries was excused.

Also In Attendance Were:

Steve Beck; Special District Management Services, Inc.

Timothy J. Flynn, Esq.; Collins Cockrel and Cole, P.C.

Will Raatz; W2 Engineers, LLC (via speakerphone for a portion of the meeting)

**ADMINISTRATIVE
MATTERS**

19.059 Agenda: Mr. Beck reviewed the proposed Agenda.

Following discussion, upon motion duly made by Director Thomasson, seconded by Director Bovee and, upon vote, unanimously carried, the Agenda was approved, as presented.

19.060 Minutes: The Board discussed the minutes of the April 17, 2019 Regular Meeting.

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Following discussion, upon motion duly made by Director Bovee, seconded by Director Sullivan and, upon vote, unanimously carried, the minutes of the April 17, 2019 meeting were approved as presented.

PUBLIC COMMENT **19.061 Public Comment:** There were no public comments.

LEGAL MATTERS **19.062 Consider approval of updated SDMS Management Contract:** Attorney Flynn reported that he is working on a revised agreement with Special District Management Services Inc. He will report back to the Board at the June meeting.

19.063 OCCT/Denver Water Update: Attorney Flynn reported that Denver Water is pursuing a dual path of adding phosphorous to the water as part of the treatment process. Denver Water is also seeking a variance from the lead and copper rule from the USEPA and the Colorado Department of Public Health and Environment. The variance proposal entails an accelerated replacement of all lead service lines within Denver Water's service area, furnishing kits to treat the water in homes until their service lines can be replaced, and addressing corrosion control through pH adjustment. At the present time, it appears that Denver Water intends to recover the cost of the accelerated lead replacement line program from both inside City and outside City users based upon water usage, even though 90% of the lead service lines are located within the City and County of Denver.

FINANCIAL MATTERS

19.064 Approval of Claims: Mr. Beck reviewed with the Board the claims for the period ending May 15, 2019 as follows:

General Fund:	\$ 6,262.65
Capital Projects Fund:	\$ 0.00
Enterprise Fund:	\$ 77,284.07
Total:	\$ 83,546.72

Following discussion, upon motion duly made by Director Thomasson, seconded by Director Henney and, upon vote, unanimously carried, the claims for the period ending May 15, 2019, were approved.

19.065 Unaudited Financial Statements: Mr. Beck reviewed the unaudited financial statements for the period ending April 30, 2019, and the cash position statement dated as of May 15, 2019.

Following discussion, upon motion duly made by Director Henney, seconded by Director Sullivan and, upon vote, unanimously carried, the unaudited financial

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statements for the period ending April 30, 2019, and the cash position statement dated as of May 15, 2019, were accepted, as presented.

OPERATIONS

19.066 Grease Trap Inspections and Operations: Mr. Beck reported that there was not a grease trap report for the month but that per Mr. Carroll various locate requests had been completed.

CAPITAL PROJECTS

19.067 2019 Capital Projects: Mr. Beck reported to the Board that the District has received notification of the Hampden Avenue Overlay Paving Project from Dalia Street to South Parker Road. Mr. Raatz and Mr. Carroll are aware of the project.

Mr. Raatz noted that the survey has been done and he is trying to figure out a good approach to upgrade the pipes and manholes. Mr. Raatz noted that he will discuss with Mr. Carroll the need to update the manholes and will provide the Board with a recommendation.

19.068 Manholes and Options for Repair and/or Replacement:

EXECUTIVE SESSION

19.069 Executive Session: Not required.

OTHER BUSINESS

19.070 Other: None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Henney, seconded by Director Bovee and, upon vote, unanimously carried, the meeting was adjourned at approximately 8:00 p.m.

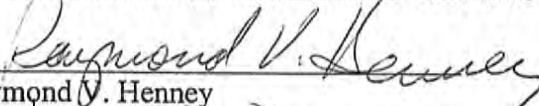
Respectfully submitted,

By: 

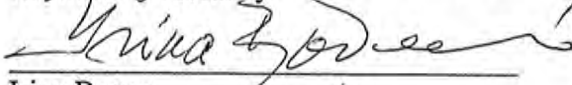
Secretary for the Meeting

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THESE MINUTES ARE APPROVED AS THE OFFICIAL MAY 15, 2019
MINUTES OF THE HOLLY HILLS WATER AND SANITATION DISTRICT
BY THE BOARD OF DIRECTORS SIGNING BELOW:




Raymond V. Henney



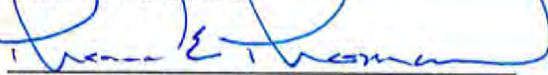
Irina Bovee



Marie E. Sullivan



Scott K. Kemmeries



Thomas E. Thomasson