

AK

HOLLY HILLS WATER AND SANITATION DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 • 800-741-3254
Fax: 303-987-2032

Anthony M.
via cell phone
for a portion
of the mtg.

NOTICE AND AGENDA OF RECONVENED REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE DISTRICT
AND OF THE WATER UTILITY ENTERPRISE

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
✓ Raymond V. Henney	President	2020/May 2020
✓ Marina Bovee	Secretary/Treasurer	2018/May 2018
✓ David Plaul	Assistant Secretary	2020/May 2020
✓ William Dilatush	Assistant Secretary	2018/May 2018
VACANT		2018/May 2018

Anthony Melonaci, Esq.

DATE: February 21, 2017
TIME: 2:00 P.M.
PLACE: Skyline Firehouse
6000 E. Yale Avenue
Denver, CO 80222

I. ADMINISTRATIVE MATTERS

A. Approve Agenda.

Ray / IB / Lisa

B.

II. LEGAL MATTERS

A. Discuss December 24, 2016 sewer backup.

BOD discussed and determined to convene in exec session

B. Executive Session pursuant to Section 24-6-402(4)(b) and (e), C.R.S., if necessary, for purposes of receiving legal advice from counsel and/or determining positions with respect to matters that may be subject to negotiation in connection with a sewer backup that occurred on December 24, 2016.

BOD directed Counsel and Staff to proceed w/ negotiations as discussed

Ray / David / Lisa

III. OTHER BUSINESS

A. _____

VII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR
MARCH 15, 2017**

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HOLLY HILLS WATER AND SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WATER UTILITY ENTERPRISE
HELD
JANUARY 18, 2017**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was convened on Wednesday, the 18th day of January, 2017, at 7:00 p.m., at the Skyline Firehouse, 6000 E. Yale Avenue, Denver, Colorado 80222. The meeting was open to the public.

Directors In Attendance Were:

Raymond V. Henney
Gary J. Crosby
David Plaul
William Dilatush

Following discussion, upon motion duly made by Director Henney, seconded by Director Crosby and, upon vote, unanimously carried, the absence of Irina Bovee was excused.

Also In Attendance Were:

AJ Beckman; Special District Management Services, Inc.

Timothy J. Flynn, Esq.; Collins Cockrel and Cole, P.C.

Richard Cassens; ENS Consulting, LLC

Patrick and Dianna Carroll; DRC Construction Service, Inc.

James and Sabina Riley; Residents

**ADMINISTRATIVE
MATTERS**

17.40 Agenda: Mr. Beckman presented the Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Dilatush seconded by Director Henney and, upon vote, unanimously carried, the Agenda was approved, as presented.

RECORD OF PROCEEDINGS

17.41 Minutes: The Board reviewed the minutes of the November 16, 2016 Regular Meeting.

Following discussion, upon motion duly made by Director Henney seconded by Director Dilatush and, upon vote, unanimously carried, the minutes for the November 16, 2016 Regular Meeting were approved.

LEGAL MATTERS

17.42 Statement of Purpose: There was nothing new to report.

17.43 Xpress Bill Pay: Attorney Flynn reported that he has reviewed the agreements and will be presented to the Board for approval at the next meeting.

17.44 Resolution No. 2017-01-01; Designating the Location for Posting Open Meetings Law Notices: Attorney Flynn reviewed Resolution No. 2017-01-01; Designating the Location for Posting Open Meetings Law Notices with the Board.

Following discussion, upon motion duly made by Director Crosby, seconded by Director Dilatush and, upon vote, unanimously carried, the Board adopted Resolution No. 2017-01-01; Designating the Location for Posting Open Meetings Law Notices. A copy of the adopted Resolution attached hereto and incorporated herein by this reference.

FINANCIAL MATTERS

17.45 Approval of Claims: Mr. Beckman reviewed with the Board the claims for the period ending December 15, 2016, as follows:

General Fund:	\$ 3,528.92
Capital Projects Fund:	\$ -0-
Enterprise Fund:	\$ 756.00
Total:	\$ 4,284.92

Following review and discussion, upon motion duly made by Director Henney, seconded by Director Crosby and, upon vote, unanimously carried, the Board ratified approval of the payment of claims for the period ending December 15, 2016, as presented.

Mr. Beckman then reviewed with the Board the claims for the period ending January 18, 2017, as follows:

RECORD OF PROCEEDINGS

General Fund:	\$ 2,205.16
Capital Projects Fund:	\$ -0-
Enterprise Fund:	\$ 17,869.10
Total:	<u>\$ 20,074.26</u>

Following review and discussion, upon motion duly made by Director Dilatush, seconded by Director Plaul and, upon vote, unanimously carried, the Board approved the payment of claims for the period ending January 18, 2017, as presented.

17.46 Unaudited Financial Statements: Mr. Beckman reviewed the unaudited financial statements of the District setting forth the cash deposits, investments, and budget analysis for the periods ending December 31, 2016.

Following discussion, upon motion duly made by Director Henney, seconded by Director Plaul and, upon vote, unanimously carried, the Board accepted the unaudited financial statements for the periods ending December 31, 2016.

17.47 Certificate of Deposit: The Board discussed the Certificate of Deposit maturing on February 10, 2017.

Following discussion, upon motion duly made by Director Henney, seconded by Director Crosby and, upon vote, unanimously carried, the Board authorized Mr. Beckman to deposit the funds into the ColoTrust account.

17.48 Delinquent Accounts: Mr. Beckman reviewed the Delinquent Accounts list with the Board.

OPERATIONS

17.49 Sewer Backup: James and Sabina Riley addressed the Board explaining the damages caused to their home by the backup and the subsequent disruption and status of restoration efforts. Attorney Flynn explained that the District is waiting on the conclusion of the investigation by the District's Insurance adjuster to determine if the District is at fault. He also explained that a decision by the Special District Property and Liability Pool is expected by next week. Attorney Flynn explained that the District cannot discuss liability or who is at fault until the District's insurance carrier has concluded its investigation. Attorney Flynn discussed the "No Fault" provision of the District's insurance coverage explaining that it provides for \$5,000 of coverage per occurrence. Mr. Riley requested that the District acquire a policy that would fully cover properties that may experience such backups in the future. He also explained that he wants to be reimbursed for what he has suffered in damages and expenses. Director Henney explained that most of the sewer lines in the District have been relined in order to prevent such issues. Director Henney further noted that the Board

RECORD OF PROCEEDINGS

will be looking into the manhole where the incident occurred. Mr. Riley then noted that in his opinion the diameter of the pipe going into the manhole is not code compliant. Attorney Flynn explained that to the best of his knowledge the sewer lines are compliant with applicable standards for sewage collection systems. Mr. and Mrs. Riley then asked if the reduced pipe size of 8" to 6" was signed-off by an engineer. Ms. Carroll explained that changes to the pipe resulting in reduced size happened approximately 20 years ago and engineering records from that period of time are not readily available so she did not know if the work had been reviewed or approved by an engineer. Mr. Riley asked if the District has the funds to pay his claim in absence of insurance reimbursement. Attorney Flynn explained that the district has funds but cannot comment at this time on what the Board may elect to cover in the absence of insurance. Mr. Riley then complained that a City of Denver employee responded on the evening of the backup but failed to clear the blockage.

17.50 Sewer Line Cleaning: Mr. Carroll reported to the Board that Area 3 was cleaned in the second half of 2016.

17.51 Grease Trap Inspections: Mr. Beckman reviewed the report with the Board.

CAPITAL PROJECTS **17.52 2017 Capital Projects:** Mr. Henney discussed with the Board relining approximately 3,271.1 feet of sewer mains in 2017 and the rehabilitation of the District's 223 manholes. The estimated cost for relining is \$81,792.50. The Board asked DRC Construction Service, Inc. to rate the condition of the manholes.

EXECUTIVE SESSION

17.53 Executive Session: Following a brief discussion, at approximately 8:23 p.m., pursuant to Section 24-6-402(4)(b) and (e), C.R.S., upon motion duly made by Director Henney, seconded by Director Crosby and, upon an affirmative vote of all Directors present, the Board convened in executive session for the purpose of receiving legal advice with respect to the sewer backup matter on December 24th and determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.

Those present during the executive session consisted of Directors Henney, Crosby, Paul and Dilatush; Legal Counsel, District Manager, Patrick and Dianna Carroll and Rich Cassens.

The executive session lasted approximately 40 minutes and was not recorded because it constituted a privileged attorney-client communication for which no electronic recording is required. At approximately 9:07 p.m. the Board returned to open public meeting.

RECORD OF PROCEEDINGS

ADJOURNMENT

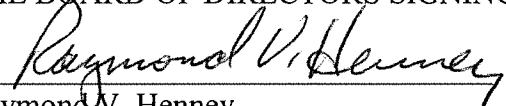
There being no further business to come before the Board at this time, upon motion duly made, seconded and, upon vote, unanimously carried, the meeting was adjourned.

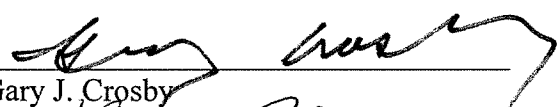
Respectfully submitted,

By: 


Secretary for the Meeting

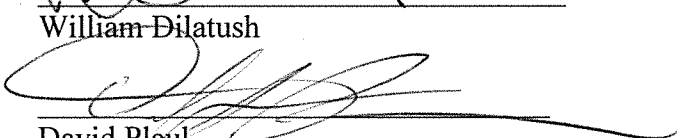
THESE MINUTES ARE APPROVED AS THE OFFICIAL JANUARY 18, 2017 MINUTES OF THE HOLLY HILLS WATER AND SANITATION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Raymond V. Henney


Gary J. Crosby


Irina Boyce

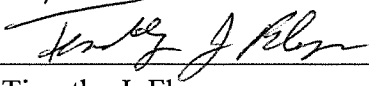

William Dilatush


David Plaul

ATTORNEY STATEMENT

Pursuant to Section 24-6-402(2)(d.5)(II)(B), C.R.S., I, Timothy J. Flynn, state that I am general counsel for the Holly Hills Water and Sanitation District and that I was present at the time the Board convened in Executive Session on Wednesday, January 18, 2017 at approximately 8:23 p.m. I further state that the Executive Session was not recorded because it constituted a privileged attorney-client communication, and that no electronic recording thereof was necessary. The Board did not adopt any proposed policy, position, rule, regulation or take any formal action during the Executive Session.

Date: 3/15/2017

Signature: 
Timothy J. Flynn

RESOLUTION NO. 2017-01-1

**HOLLY HILLS WATER AND SANITATION DISTRICT
ARAPAHOE AND DENVER COUNTIES, COLORADO**

**A RESOLUTION ESTABLISHING THE DATE, TIME AND LOCATION FOR THE
REGULAR MEETINGS OF THE BOARD OF DIRECTORS OF THE HOLLY HILLS
WATER AND SANITATION DISTRICT AND DESIGNATING THE LOCATION FOR
POSTING NOTICE OF DISTRICT MEETINGS IN COMPLIANCE WITH THE OPEN
MEETINGS LAW AND SPECIAL DISTRICT ACT**

WHEREAS, pursuant to Section 32-1-903 C.R.S., the Board of Directors (“Board”) of the Holly Hills Water and Sanitation District (“District”) is required to meet regularly at a time and in a place to be designated by the Board; and

WHEREAS, Section 24-6-402(2)(c) C.R.S., requires that the Board annually designate one or more places within the boundaries of the District as the place where notice of Board meetings, together with a meeting agenda, when available, shall be posted at least 24 hours prior to the convening of such meeting for the purpose of complying with the notice provisions of the Colorado Open Meetings Law; and

WHEREAS, pursuant to Section 32-1-903(2) C.R.S., the District is required to post in at least three public places within the limits of the District, and in addition, in the office of the County Clerk and Recorder of Arapahoe and Denver Counties, Colorado notice of the time, place and location of the District’s regular and special Board meetings; and

WHEREAS, pursuant to Section 32-1-903(1), C.R.S., all regular and special meetings of the Board shall be held at locations which are within the boundaries of the District or which are within the boundaries of any county in which the district is located, in whole or in part, or in any county so long as the meeting location does not exceed twenty miles from the District boundaries unless such requirement is waived by the Board pursuant to Section 32-1-903(1)(a), C.R.S.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE HOLLY HILLS WATER AND SANITATION DISTRICT OF ARAPAHOE AND
DENVER COUNTIES, COLORADO AS FOLLOWS:**

Section 1. Regular Meetings. That the Board shall meet regularly during calendar year 2017 on the third Wednesday of each month at 7:00 p.m. at the Skyline Firehouse, 6000 E. Yale Avenue, Denver, Colorado 80222, or at such other location as may from time to time be designated by the Board.

Section 2. Special Meetings. Special meeting may be called by any director by informing the other directors of the date, time and place of such special meeting, and the purpose for which it is called, and by posting notice as provided herein at least 72 hours prior to said meeting.

Section 3. Change of Meeting Dates. That until circumstances change and a future resolution of the Board so designates, the location of all special and regular meetings of the Board shall appear on the agenda of said special and regular meetings.

Section 4. Location for Open Meeting Law Postings. Skyline Firehouse, 6000 E. Yale Avenue, Denver, Colorado 80222 is hereby designated as the location for posting notices of Board meetings for purposes of complying with the notice provisions of the Open Meetings Law, Section 24-6-401, *et seq.*, C.R.S.

Section 5. Posting Locations for Regular Meetings. Notices of the Board's regular meetings for 2017 shall be posted in the Arapahoe and Denver Counties Clerk and Recorder's Office pursuant to Section 32-1-903, C.R.S. and at the following three locations within the District's boundaries:

- (a) Skyline Firehouse, 6000 E. Yale Avenue, Denver, Colorado 80222;
- (b) Holly Hills Elementary School, 6161 E. Cornell Avenue, Denver, Colorado 80222;
- (c) Holly Ridge Primary School, 3301 S. Monaco Parkway, Denver, Colorado 80222.

Section 6. Representative Authorized to Post. Any member of the District's Board of Directors or any designee of the Board is hereby authorized to post notice of the District's meetings as required by statute.

APPROVED AND ADOPTED this 18th day of January, 2017.

HOLLY HILLS WATER AND SANITATION
DISTRICT

By: Raymond V. Henney
Raymond V. Henney, Chairman

Attest:

Irina Bovee
Irina Bovee, Secretary

David G. Plaul Assistant Secretary

Report Criteria:

Standard payment customers
Current period: 03/31/2017 - Transactions included through: 03/31/2017
Delinquent minimum of \$15.01 compared to delinquent balance
Customer.Customer Number = All
Customer.Name = All
Customer.Cycle = {Current cycle}
Group Code.Group Code = All
Customer Type.Customer Type = All

Customer Number	Name	Balance	Non-Delinq	01/31/2017	12/31/2016	11/30/2016	Last Pmt Date	Last Pmt Amount	Message
22220.01	BALKISSOON, RONALD C	137.09	15.00	-	122.09	-	10/14/2016	259.18	Thirty-Six T
22280.02	Farrell, Kathlene	48.68	15.00	-	33.68	-	10/18/2016	33.68	Twenty-Sixth
22320.02	Donahue-Richardson, Megan	69.73	15.00	-	54.73	-	11/04/2016	54.73	Thirty-First Ti
22360.02	Depaoli, Gregory and Tami	46.58	15.00	-	31.58	-			- Third Time
22650.04	Grossi, Chelsea Huffman & Matth	48.68	15.00	-	33.68	-	12/11/2016	167.09	Fifteenth Tim
22670.01	MARCEL, KATHLEEN	254.48	15.00	-	31.58	207.90	04/12/2016	25.00	Forty-Second
22860.01	Glasspoole, Ryan & Devonna	224.19	15.00	-	42.10	167.09	08/30/2016	215.77	Eighty-First T
22870.01	ALERTA, JEANNE LEI & NORMA	259.71	15.00	-	71.57	173.14	04/20/2016	67.36	Fortieth Time
22960.02	Yardeny, Gil and Ingrid	333.58	15.00	-	130.51	188.07	08/29/2016	401.59	Fifty-First Tim
23020.02	NEWTON, CHRISTOPHER & KI	211.56	15.00	-	50.52	146.04	07/06/2016	54.73	Forty-Fourth
23100.01	Enfant, JL L	468.90	15.00	-	79.99	373.91	08/10/2015	22.71	Seventieth Ti
23230.01	Morales, Brenda Prime & Roger	371.54	15.00	-	79.99	276.55			- Eighty-Third
23250.01	Chauhan, Shailendera	554.41	15.00	-	134.72	404.69	04/06/2016	120.25	Sixty-Fifth Ti
23380.01	Wagner, Cathy	48.16	15.00	-	31.58	1.58	03/18/2016	139.74	Forty-First Ti
23390.01	HUSTON, JEREL & MARISA	67.89	15.00	-	37.89	15.00	01/10/2017	152.09	Eighteenth Ti
23440.01	ASHOURI, JAMSHID	249.45	15.00	-	46.31	188.14	11/05/2014	67.36	Sixty-First Ti
23580.01	CAVOS, PHILLIP	918.84	15.00	-	235.76	668.08	02/19/2016	765.32	Seventy-Fifth
23640.02	Lubinski, Scott	93.16	15.00	-	31.58	46.58	07/19/2016	31.58	Forty-Sevent
23710.02	Anderson, Randy & Holly	274.71	15.00	-	54.73	204.98	02/09/2016	181.56	Fiftieth Time
23800.01	Lee, Robert & Clara	348.93	15.00	-	54.73	279.20	09/18/2015	308.66	Seventy-Nint
23810.01	Alexander, Patrick, Jerry & Pa	131.04	15.00	-	33.68	82.36	05/03/2016	171.32	Sixty-Sixth Ti
23960.01	BOWMAN, JOHN	333.12	15.00	-	50.52	267.60	07/06/2016	60.00	Thirty-Secon
24310.02	Sahli, Aniss	121.63	15.00	-	54.73	51.90	02/28/2017	30.00	Twenty-Ninth
24560.01	Rennekamp, Dan & Paige	304.71	15.00	-	33.68	256.03	08/10/2015	37.89	Forty-Sevent
24610.01	LIGHT, BRIAN R	57.10	15.00	-	42.10	-	10/24/2016	42.10	Seventeenth
24620.01	Varcoe, Helen	46.58	15.00	-	31.58	-	10/31/2016	31.58	Eighth Time
24880.03	Sheets, Rebecca	61.58	15.00	-	31.58	15.00	12/08/2016	46.58	Eleventh Tim
24890.01	VALDEZ, ABEL	186.05	15.00	-	31.58	139.47	09/19/2014	205.00	Eightieth Tim
24920.03	Epstein, Joseph and Susan	234.45	15.00	-	63.15	156.30			- Fourteenth Ti
25190.02	Dyke, Ashley George and Laurie	332.36	15.00	-	33.68	283.68			- Thirty-Fourth
25450.02	Pittenger, Bret and Rachel	52.89	15.00	-	37.89	-	11/02/2016	37.89	Twenty-Third
25630.01	COHEN, JOEL & ABBE	46.58	15.00	-	31.58	-	11/28/2016	93.16	Twelfth Time
25720.01	MONTOYA, LILA	234.45	15.00	-	63.15	156.30	09/16/2016	346.28	Sixty-First Ti
25730.03	Klein, Boris	202.90	15.00	-	31.58	156.32	07/20/2016	51.04	Twenty-Fourt
26120.01	CLAYTON, DAVID B	61.31	15.00	-	46.31	-	10/18/2016	46.31	Twelfth Time
26180.01	Danko, Danni	209.19	15.00	-	54.73	139.46	04/13/2016	346.28	Eightieth Tim
26270.02	Proform Inc	114.20	15.00	-	42.10	57.10	08/09/2016	99.20	Twenty-Seve
26360.01	Bernard, James & Michelle	418.38	15.00	-	54.73	348.65	09/18/2015	511.00	Seventy-Nint
26550.02	MacDonald, Liv Linderberg & Dou	46.58	15.00	-	31.58	-	10/24/2016	31.58	Third Time
26620.01	Sowden, Scott	504.42	15.00	-	92.62	396.80	10/27/2015	68.11	Fifty-First Tim
27050.01	WHITTAKER, D.J.	46.58	15.00	-	31.58	-	10/31/2016	124.74	Forty-Eighth
27210.01	Macolini, Ruthann	265.76	15.00	-	117.88	132.88	08/09/2016	179.19	Forty-Third Ti
27850.02	Proform Inc	116.04	15.00	-	50.52	50.52	08/09/2016	131.04	Thirty-Third T
27880.01	Richards, Melissa	152.09	15.00	-	122.09	15.00	11/17/2016	137.09	Thirteenth Ti
28110.02	QUINN, JAMES	236.57	15.00	-	31.58	189.99	10/03/2015	200.00	Forty-Sixth Ti
28210.01	TOVREA, CYNTHIA	105.78	15.00	-	37.89	52.89	07/19/2016	198.93	Forty-Fourth

Customer Number	Name	Balance	Non-Delinq	01/31/2017	12/31/2016	11/30/2016	Last Pmt Date	Last Pmt Amount	Message
28220.01	BRYSON, II, CHARLES H	356.26	15.00	-	58.94	282.32	03/06/2017	50.00	Seventy-Sixt
28620.02	Messerich, Christopher	52.89	15.00	-	37.89	-	11/03/2016	37.89	Eleventh Tim
28720.02	Eisenstein, Steven & Mary	46.31	15.00	-	31.31	-	10/08/2016	31.85	Third Time
28760.01	GILLETTE, NEIL & SHARON	350.49	15.00	-	67.36	268.13	-	-	Eighty-Third
28790.02	Wallerstedt, Jeff and Nicole	80.52	15.00	-	50.52	15.00	11/23/2016	273.74	Sixty-Sixth Ti
29340.02	Hupka, Brian	49.21	15.00	-	34.21	-	12/05/2016	115.51	Fifty-Fourth T
29360.03	Allen, Curtis and Sarah	46.58	15.00	-	31.58	-	10/09/2016	78.16	Seventh Tim
29450.01	Arriaza, Irma	449.97	15.00	-	88.41	346.56	09/08/2015	428.52	Eighty-First T
29520.01	JOHNSON, STEVEN	198.40	15.00	-	84.20	99.20	09/20/2016	338.41	Seventy-Nint
29750.02	Sadowski, Maria Margo & Joseph	139.46	15.00	-	54.73	69.73	07/29/2016	54.73	Eighteenth Ti
30000.01	BUSCIETTA, LISA R	234.86	15.00	-	58.94	160.92	11/03/2016	40.00	Eighty-Sixth
30010.01	LANA, MARK	61.31	15.00	-	46.31	-	11/09/2016	46.31	Ninth Time
30020.01	Antonio, Joseph V	132.81	15.00	-	63.15	54.66	10/31/2016	40.00	Sixty-Eighth
30300.01	Swanson, Johan	234.45	15.00	-	63.15	156.30	04/12/2016	181.56	Thirty-Fourth
30420.02	Rojas, Raul	288.38	15.00	-	92.62	180.76	01/31/2017	250.00	Eighty-Sixth
30480.01	SWEENEY, THOMAS	54.73	15.00	-	39.73	-	10/28/2016	518.10	Sixty-Sevent
30560.02	Davis, D Jean	46.58	15.00	-	31.58	-	11/23/2016	93.16	Sixty-Third Ti
30610.02	Ryan Consolidated Trust, Velma	224.19	15.00	-	42.10	167.09	09/07/2016	215.77	Sixty-Third Ti
30620.01	Rossi, Carla	187.31	15.00	-	67.36	104.95	09/21/2016	400.00	Eightieth Tim
30640.01	BRENNAN, MICHAEL & JOANNE	203.38	15.00	-	88.41	99.97	01/18/2017	100.00	Eighty-Secon
30740.02	Junghwa, Stevano Lie & Ma	46.58	15.00	-	31.58	-	11/09/2016	31.58	Eighth Time
30850.01	HART, M MURLEE	154.74	15.00	-	31.58	108.16	05/12/2016	292.86	Thirty-Fifth Ti
31060.01	Beyene, Nigisti and Yehdego	548.36	15.00	-	122.09	411.27	10/06/2014	329.88	Eighty-Fourth
31190.02	Scandrol, Heather Snodgrass & J	105.78	15.00	-	37.89	52.89	07/26/2016	99.47	Fifty-Second
31360.02	Mennona Jr., Edward	103.41	15.00	-	88.41	-	10/14/2016	86.80	Seventeenth
31380.03	Granchelli, Ann	48.68	15.00	-	33.68	-	09/07/2016	33.68	Fourth Time
31400.01	Atlee, Benjamin & Jennifer	73.94	15.00	-	58.94	-	11/09/2016	37.88	Seventh Tim
31440.03	3142 S. Leyden 14 LLC	198.40	15.00	-	84.20	99.20	07/20/2016	153.93	Twenty-Sixth
31570.01	ANDERSON, BLAINE & JULIE	90.78	15.00	-	75.78	-	11/04/2016	75.78	Thirtieth Tim
31580.02	Odell, Phil & Emily	330.33	15.00	-	109.46	205.87	02/08/2017	50.00	Sixty-Ninth Ti
31900.01	Mescall, Beth Anne	165.00	15.00	-	50.52	99.48	01/20/2017	50.52	Fifty-Seventh
31910.01	WHITE, LOUISE E.	61.31	15.00	-	46.31	-	12/20/2016	60.24	Thirty-Secon
32020.01	CALVARY APOSTOLIC CHURC	86.57	15.00	-	71.57	-	10/31/2016	71.57	Fourth Time
32310.03	Liljegan, Jeffrey and Kerri	122.62	15.00	-	46.31	61.31	08/23/2016	61.31	Tenth Time
32550.01	MORRISON, ERIC & DEBORAH	158.67	15.00	-	37.89	105.78	04/19/2016	31.58	Twenty-First
32560.01	Lonergan, Marnie Chamblin & Ja	173.14	15.00	-	71.57	86.57	09/13/2016	477.61	Seventy-Nint
32630.01	Gilbert, Ian & Laura	86.57	15.00	-	71.57	-	10/27/2016	83.74	Sixty-Second
32880.02	Niffenegger, Warren	196.84	15.00	-	31.58	150.26	02/02/2016	36.42	Eighteenth Ti
32920.01	BEDFORD, DEAN W.	82.36	15.00	-	67.36	-	10/18/2016	227.87	Thirty-Sixth T
33070.01	Lassen, Craig	90.78	15.00	-	75.78	-	12/05/2016	284.97	Thirty-Eighth
33290.01	GARCIA, THERESA	183.93	15.00	-	46.31	122.62	04/20/2016	92.62	Fifty-Eighth T
33370.01	Mann, Tammy	361.08	15.00	-	58.94	287.14	08/08/2015	69.00	Thirty-Fifth Ti
33440.01	Hansen, Gary	116.04	15.00	-	101.04	-	12/27/2016	116.04	Eighty-First T
33500.01	Ewing, James	310.23	15.00	-	88.41	206.82	05/03/2016	46.31	Forty-Eighth
33860.01	Berg, Senada Z.	455.74	15.00	-	96.83	343.91	-	-	Eighty-Fourth
33890.02	Lindsey, Caprise & William	283.79	15.00	-	54.73	214.06	01/24/2017	20.00	Eighty-First T
33900.02	Johnson, Nancy McAllister & Keir	46.58	15.00	-	31.58	-	10/18/2016	31.58	Third Time
34300.02	Balano, Daniel and Avery	73.94	15.00	-	58.94	-	10/09/2016	58.94	Third Time
34360.02	Garvey, Martin	57.10	15.00	-	42.10	-	10/11/2016	99.20	Fifty-Seventh
34440.01	Velasquez, Tracey	184.11	15.00	-	67.36	101.75	02/01/2017	175.00	Eighty-Fifth T
34460.02	Graves, Sean	131.04	15.00	-	50.52	65.52	09/07/2016	213.40	Seventy-First
34480.01	MARTIN, DONNA K	225.00	15.00	-	31.58	178.42	02/27/2017	31.58	Eighty-Secon
34530.02	Weber, Maxwell	179.72	15.00	-	67.36	97.36	08/25/2016	67.36	Forty-Second
34940.01	SCOTT, JAMES L	409.94	15.00	-	71.57	323.37	06/20/2016	160.00	Seventy-Sec
35080.03	Sullenberger, Christopher & Katar	209.19	15.00	-	54.73	139.46	06/20/2016	131.04	Twenty-Sixth
35320.03	Werth, Michael and Dorothe	46.58	15.00	-	31.58	-	10/15/2016	78.16	Eleventh Tim

Customer Number	Name	Balance	Non-Delinq	01/31/2017	12/31/2016	11/30/2016	Last Pmt Date	Last Pmt Amount	Message
35810.01	J&N Denver III LLC	1,654.53	-	1,654.53	-	-	10/25/2016	1,780.83	Third Time
Grand Totals:		<u>20,944.10</u>	<u>1,530.00</u>	<u>1,654.53</u>	<u>6,003.56</u>	<u>11,756.01</u>			

Customer Number	Name	Eq'l Pmt Amount	Payment Expected	Delinquent Payments	Last Pmt Date	Last Pmt Amount	Message
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Report Criteria:

Standard payment customers
Current period: 03/31/2017 - Transactions included through: 03/31/2017
Delinquent minimum of \$15.01 compared to delinquent balance
Customer.Customer Number = All
Customer.Name = All
Customer.Cycle = {Current cycle}
Group Code.Group Code = All
Customer Type.Customer Type = All

MEETING CALL SHEET

Wednesday

District Name Holly Hills Water & Sanitation District

2-27-17

District Number 15

@

Date/Time/Location Please see the attached agenda

1:00

2:00

NAME	YES	NO	COMMENTS
Irina Bovee Bovee.irina@gmail.com 303-759-0388	<i>X</i>		
Ray Henney rvhenney@gmail.com new cell # 303-981-1208	<i>X</i>		
David Plaul dgpservices@hotmail.com 303-639-6610	<i>X</i>		
Bill Dilatush wdilatush@yahoo.com 303-345-4776	<i>X</i>		
Tim Flynn 303-986-1551			
Current Paralegal			

If meeting is cancelled, post notice of cancellation
24 and 72 hour posting e-mail

HOLLY HILLS WATER AND SANITATION DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 • 800-741-3254
Fax: 303-987-2032

NOTICE AND AGENDA OF RECONVENED REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE DISTRICT AND OF THE WATER UTILITY ENTERPRISE

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Raymond V. Henney	President	2020/May 2020
Irina Bovee	Secretary/Treasurer	2018/May 2018
David Plaul	Assistant Secretary	2020/May 2020
William Dilatush	Assistant Secretary	2018/May 2018
<i>VACANT</i>		2018/May 2018

DATE: February 21, 2017

TIME: 2:00 P.M.

PLACE: Skyline Firehouse
6000 E. Yale Avenue
Denver, CO 80222

I. ADMINISTRATIVE MATTERS

A. Approve Agenda.

II. LEGAL MATTERS

A. Discuss December 24, 2016 sewer backup.

B. Executive Session pursuant to Section 24-6-402(4)(b) and (e), C.R.S., if necessary, for purposes of receiving legal advice from counsel and/or determining positions with respect to matters that may be subject to negotiation in connection with a sewer backup that occurred on December 24, 2016.

III. OTHER BUSINESS

VII.

ADJOURNMENT
MARCH 15, 2017

THE NEXT REGULAR MEETING IS SCHEDULED FOR

Crystal Thurston

From: Crystal Thurston
Sent: Friday, February 17, 2017 11:49 AM
To: 'Irina Bovee (bovee.irina@gmail.com)'
Subject: Agenda and notice For Posting
Attachments: doc06853320170217114453.pdf

Hi Irina,

Attached is the February 21, 2017 Holly Hills Water and Sanitation District agenda and notice for posting.

Please post both the agenda and notice at the following locations any time today.
24-hour-Skyline Firehouse, 6000 E. Yale Avenue Holly Hills Elementary School, 6161 E. Cornell Avenue Holly Ridge Primary School, 3301 S. Monaco Parkway

Thank you,

Crystal

MEETING CALL SHEET

*Monday
November 28.16
@
9:00 AM*

District Name Section 14 Metropolitan District

District Number 23

Date/Time/Location Please see the attached agenda

BH

NAME	YES	NO	COMMENTS
Douglas Ernst dernst@jp-co.com	x		
Darwin Toll gdtoll@grantfalily matters.com			
Jay Perlmutter jsperlmutter@jp-co.com	x		
Jonathan Perlmutter jperlmutter@jp-co.com	x		
Kenya Jenkins kjenkins@jp-co.com			<i>Will be appointed!</i>
<i>Andy</i>			
MaryAnn McGeady			
Elisabeth Cortese			
Current Paralegal <i>Jennifer Glessey</i>			

24 and 72 posting E-Mail Kenya at kjenkins@jp-co.com

Confirmation attached

Darwin Toll has requested to get his hard copy at the meeting.

Forwarded the outlook invite to John & Diane for the June 27, 2016 meeting

Call Jordon Perlmutter 303-595-9919 when you courier the packets to let them know they are on the way and to please make sure everyone gets their packet.

*Ann
Glessey*

SECTION 14 METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 □ 800-741-3254
Fax: 303-987-2032

NOTICE OF REGULAR MEETING AND AGENDA

Board of Directors:

Jay Perlmutter
Jonathan Perlmutter
Douglas C. Ernst
G. Darwin Toll, Jr.

VACANT

Ann Finn

DATE: November 28, 2016

TIME: 9:00 A.M.

PLACE: Jordon Perlmutter & Co.
1601 Blake Street, Suite 600
Denver, Colorado 80217

Office:

President
Treasurer
Assistant Secretary

Assistant Secretary

Secretary

Term/Expiration:

2020/May 2020
2018/May 2018
2018/May 2018
2020/May 2020
2018/May 2018

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Approve Agenda and Confirm Location of Meeting.
- C. Consider appointment of Kenya Jenkins to fill a vacant position on the Board of Directors. (Notice was published on September 29, 2016). Administer Oath of Office.
- D. Review and approve Minutes of the June 27, 2016 regular meeting (enclosure).
- E. Consider regular meeting dates for 2017 (fourth Monday in June and November at 9:00 a.m. at 1601 Blake Street, Suite 600, Denver, Colorado). Review and consider approval of Resolution No. 2016-11-01; Resolution Establishing Regular Meeting Dates, Times and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices (enclosure).
 1. Designate person to post meeting notices.
- F. Discuss §32-1-809, C.R.S. reporting requirements and mode of eligible elector notification for 2017 (2016 Posted on SDA Website).

II. FINANCIAL MATTERS

- A. Review and ratify approval of payment of claims for the following periods (enclosures):

Fund	Period ending July 26, 2016	Period ending Aug. 23, 2016	Period ending Sept. 23, 2016
General	\$ 27,589.01	\$ 17,610.85	\$ 21,105.15
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-
Total	\$ 27,589.01	\$ 17,610.85	\$ 21,105.15

Fund	Period ending Oct. 12, 2016
General	\$ 21,818.24
Debt	\$ -0-
Capital	\$ -0-
Total	\$ 21,818.24

- B. Review and approve payment of claims through November 28, 2016 totaling \$21,308.59 (enclosure).
- C. Review and accept unaudited quarterly financial statements through the period ending September 30, 2016 and the schedule of cash position statement dated September 30, 2016 (enclosure).
- D. Consider engagement of Simmons and Wheeler P.C. to perform the 2016 Audit in the amount of \$4,100 (enclosure).
- E. Conduct public hearing to consider Amendment to 2016 Budget and (if necessary) consider adoption of Resolution to amend the 2016 Budget and Appropriate Expenditures.
- F. Conduct Public Hearing on the proposed 2017 Budget and consider adoption of Resolution No. 2016-11-__ to Adopt the 2017 Budget and Appropriate Sums of Money and Resolution No. 2016-11-__ to Set Mill Levies for General Fund _____, Debt Service Fund _____ and Other Fund(s) _____ for a total mill levy of _____ (enclosure – draft 2017 Budget).
- G. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

III. LEGAL MATTERS

- A. Report on Maintenance Agreements.

IV. CAPITAL PROJECTS

- A. Discuss possible capital improvement projects for 2017.

V. OTHER MATTERS

VI. ADJOURNMENT

THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2016.

Informational Enclosure:

- Memo from McGeady Becher P.C. regarding the Landmark Decision
- Memo from Special District Management Services, Inc. regarding 2017 rate increase

Crystal Thurston

From: Crystal Thurston
Sent: Tuesday, November 22, 2016 10:52 AM
To: Kenya Jenkins (kjenkins@jp-co.com)
Subject: Section 14 Metropolitan District Agenda For Posting
Attachments: doc05673320161122103152.pdf

Good Morning Kenya,

Attached is the Section 14 Metropolitan District agenda for posting. If you could please have the agenda posted in the following locations any time prior to Friday, November 25, 2016 at 9:00 A.M.

Bowles Village Shopping Center, 7421 W. Bowles Ave., Littleton, CO 80123 Belleview Shores, 5300 Block of Wadsworth Blvd., Lakewood, CO 80123 Chanson Plaza, 8100 Block of Bowles Ave., Littleton, CO 80123

Thank you,

Crystal