

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
HOLLY HILLS WATER AND SANITATION DISTRICT AND THE
BOARD OF DIRECTORS OF THE WATER UTILITY
ENTERPRISE
HELD
OCTOBER 26, 2022**

A Special Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, October 26, 2022 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

ATTENDANCE

Directors in Attendance Were:

Thomas Thomasson
Scott Kemmeries
Linda Rhea

Also In Attendance Were:

AJ Beckman; Public Alliance, LLC
Mike Bakarich; Moraine Bakarich CPAs
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn Ulmer P.C.
Ismael Gomez; Ramey Environmental Compliance, Inc. (for a portion of the meeting)
Will Raatz; W2 Engineers, LLC

**ADMINISTRATIVE
MATTERS**

Agenda: President Thomasson, noting that a quorum of the Board was present, called the meeting to order at 7:01 p.m. and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the Agenda was approved as amended.

Minutes: The Board reviewed the minutes of the September 21, 2022 Regular Meeting.

Following discussion and review, upon a motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the minutes of the September 21, 2022 Regular Meeting were

RECORD OF PROCEEDINGS

approved.

**PUBLIC
COMMENTS**

Public Comment: None.

**OPERATIONS
REPORT**

Operations Report: Mr. Gomez reviewed his report with the Board.

Following the conclusion of this portion of the meeting, Mr. Gomez excused himself.

**MANAGER'S
REPORT**

Manager's Report: Mr. Beckman reviewed his research relating to Transfer Fees. The Board requested that Mr. Beckman include a fee of \$150 on a fee resolution to be considered at the November Board Meeting.

Mr. Beckman discussed modifications to the District website or construction of a new website to improve accessibility and administration. The Board authorized Public Alliance to construct a new website for an amount not to exceed \$800.

Mr. Beckman reported that he will include a discussion of coverage on the next agenda. The Board discussed coverage limits. Attorney Flynn recommended inviting the District's insurance broker to the next meeting to explain the coverages. The Board directed Mr. Beckman to invite a representative from T. Charles Wilson Insurance Services to the next meeting to discuss coverages.

**ENGINEERING
REPORT**

Engineering Report: Mr. Raatz reported that he previously contacted Elite Pipe MD and requested a quote for excavation, however the contractor has not yet provided a proposal. Mr. Raatz indicated that the work may require postponement until next year due to the limitations on availability of contractors.

LEGAL MATTERS

Attorney Report: Attorney Flynn reported that he attended Denver Water's Distributors Forum Meeting, where there was extensive discussion regarding water reuse options. He explained that in response to water scarcity issues, regulations related to water reuse will likely be forthcoming.

**FINANCIAL
MATTERS**

Payment of Claims: Mr. Bakarich reviewed the claims list with the Board for the period ending October 26, 2022.

RECORD OF PROCEEDINGS

Following discussion, upon motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Board approved the payment of claims in the amount of \$16,477.64 as presented.

Financial Reports: Mr. Bakarich reviewed the Schedule Of Cash Position Report and Profit and Loss Statement with the Board for the period ending September 30, 2022.

Following discussion, upon a motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Board accepted the reports for the period ending September 30, 2022.

2023 Draft Budget: Mr. Bakarich reviewed the updates to the 2023 draft budget with the Board. The Board discussed increasing services fees by approximately 5%. Mr. Bakarich will provide an updated draft for consideration at the November Board meeting.

OTHER BUSINESS

The Board discussed holding an event to show appreciation for the longtime service of former Director and Board President, Ray Henney.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,

DocuSigned by:
By: Linda Rhea
Secretary for the Meeting