

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HOLLY HILLS WATER AND SANITATION DISTRICT AND THE
BOARD OF DIRECTORS OF THE WATER UTILITY
ENTERPRISE
HELD
AUGUST 17, 2022**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, August 17, 2022 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

ATTENDANCE

Directors in Attendance Were:

Thomas Thomasson
Scott Kemmeries

Following discussion, upon a motion duly made by Director Thomasson, seconded by Director Kemmeries and, upon vote unanimously carried, the Board excused the absence of Director Rhea.

Also In Attendance Were:

AJ Beckman; Public Alliance, LLC
Mike Bakarich; Moraine Bakarich CPAs
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn Ulmer P.C.
Wayne Ramey; Ramey Environmental Compliance, Inc.
Will Raatz; W2 Engineers, LLC

**ADMINISTRATIVE
MATTERS**

Agenda: President Thomasson noting that a quorum of the Board was present, called the meeting to order at 7:01 p.m. and reviewed the Agenda with the Board.

Following discussion, upon a motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the Agenda was approved as presented.

Minutes: The Board reviewed the minutes of the July 20, 2022 Regular Meeting.

Following Discussion and review, upon a motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the minutes of the July 20, 2022 Regular Meeting were approved.

RECORD OF PROCEEDINGS

**PUBLIC
COMMENTS**

Public Comment: None.

**OPERATIONS
REPORT**

Operations Report: Mr. Ramey reviewed his report with the Board. He reported that all video jetting is now complete for the year. He then reported on the status of grease trap inspections

**MANAGER'S
REPORT**

Manager's Report: Mr. Beckman reported that he received questions from a resident regarding the responsibility for service line maintenance. Mr. Beckman reported that he directed the resident to the District's Rules and Regulations, posted to the District's website.

**ENGINEERING
REPORT**

Engineering Report: Mr. Raatz reported that he is waiting on a proposal for excavation, as well as a proposal from Snow Bridge Construction Cured In Place Pipeline for sewer line replacement.

LEGAL MATTERS

Attorney Report: Attorney Flynn reported that the District has approximately fifty-two delinquent accounts that may need to be certified for collections through the Denver and Arapahoe County Treasurer. The deadline in Denver County is September 30, 2022, so a resolution will be presented at the next Board Meeting.

Attorney Flynn reported that an increase in rates is expected for Denver Water in 2023.

Director Kemmeries inquired about the upcoming election. Attorney Flynn explained that a resolution will be adopted in January 2023 for the 2023 Director's Election.

2022 Delinquent Account Memorandum: Attorney Flynn presented to and reviewed with the Board a memorandum regarding delinquent accounts.

**FINANCIAL
MATTERS**

Payment of Claims: Mr. Bakarich reviewed the claims list with the Board for the period ending August 17, 2022. He discussed an excessive data manipulation necessary to update rates, which resulted in higher than typical billing expenses from the accountant.

Following discussion, upon motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the

RECORD OF PROCEEDINGS

Board approved the payment of claims in the amount of \$16,202.95 as presented.

Unaudited Financial Reports: Mr. Bakarich reviewed the Schedule Of Cash Position Report and Profit and Loss Statement with the Board.

Following discussion, upon a motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the Board accepted the reports for the period ending July 31, 2022.

Director Kemmeries asked if a note could be added to the District's invoice regarding automatic payment. Mr. Bakarich agreed that the message should be added. Discussion ensued regarding paperless billing. The Board directed Mr. Bakarich to initiate the process for switching to paperless billing.

Delinquent Accounts: Mr. Bakarich reviewed the list of delinquent accounts with the Board.

OTHER BUSINESS

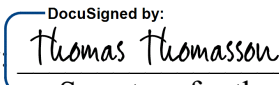
Director Kemmeries reported that he will be unable to attend next month's meeting.

Director Thomasson discussed hosting a celebration in honor of former Director Ray Henney. Director Thomasson advised the Board that he will research restaurant options for the event.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the meeting was adjourned at 7:37 p.m.

Respectfully submitted,

By:  _____
Secretary for the Meeting