

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HOLLY HILLS WATER AND SANITATION DISTRICT AND THE  
BOARD OF DIRECTORS OF THE WATER UTILITY  
ENTERPRISE  
HELD  
JULY 20, 2022**

A Regular Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, July 20, 2022 at 7:00 p.m. The Zoom meeting and call-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

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**ATTENDANCE**

**Directors in Attendance Were:**

Thomas Thomasson  
Scott Kemmeries  
Linda Rhea

**Also In Attendance Were:**

AJ Beckman; Public Alliance, LLC  
Mike Bakarich; Moraine Bakarich CPAs  
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn Ulmer P.C.  
Ismael Gomez; Ramey Environmental Compliance, Inc.

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**ADMINISTRATIVE  
MATTERS**

**Agenda:** President Thomasson called the meeting to order at 7:06 p.m. and reviewed the Agenda.

Following discussion, upon a motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the Agenda was approved as presented.

**Minutes:** The Board reviewed the minutes of the June 15, 2022 Special Meeting.

Following Discussion and review, upon a motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the minutes of the June 15, 2022 Special Meeting were approved.

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**PUBLIC  
COMMENTS**

**Public Comment:** None.

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## RECORD OF PROCEEDINGS

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### OPERATIONS REPORT

**Operations Report:** Mr. Gomez reviewed his report with the Board. He reported that there were 36 underground utility locate requests, but only two of those were in the District. There were two tap inspections. Mr. Gomez reported that Ramey Environmental Compliance, Inc. received a call earlier in the day about possible sewer backups, however there was no backup in the District lines, but in the individual homeowner's lines. The issue was entirely within a private sewer line.

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### MANAGER'S REPORT

**Manager's Report:** Mr. Beckman informed the Board that there was nothing to report this month.

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### ENGINEERING REPORT

**Engineering Report:** Mr. Raatz was not in attendance. Mr. Beckman reviewed Mr. Raatz's report with the Board. He noted that W2E has contacted Snowbridge, Inc., to provide a proposal for CIPP sewer line repairs. Elite Pipe MD has been contacted regarding excavation work. Mr. Raatz is awaiting a proposal from them as well. Mr. Raatz has completed an eligibility survey for the District through the Colorado Department of Public Health and Environment ("CDPHE") if the District wishes to pursue low interest financing for improvements through the State Revolving Fund.

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### LEGAL MATTERS

**Attorney Report:** Attorney Flynn discussed the process for holding an election in November to pursue additional voter authorization if the District would like to issue general obligation debt. Mr. Flynn explained that the process to prepare for and hold an election this November would need to begin immediately.

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### FINANCIAL MATTERS

**Payment of Claims:** Mr. Bakarich reviewed the claims list with the Board for the period ending July 20, 2022.

Following discussion, upon motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the Board approved the payment of claims in the amount of \$11,822.05 as presented.

**Annual Consumption Report:** Mr. Bakarich reviewed the updated consumption report for all customer accounts based on data provided by Denver Water with the Board. He reported that the overall consumption for 2022 is only slightly higher than 2021.

**Unaudited Financial Reports:** Mr. Bakarich reviewed the Schedule Of Cash Position Report and Profit and Loss Statement with the Board.

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## RECORD OF PROCEEDINGS

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Following discussion, upon a motion duly made by Director Rhea, seconded by Director Thomasson and, upon vote unanimously carried, the Board accepted the reports for the period ending June 30, 2022.

**Casselle Inc. (“Casselle”) Accounting Issues:** Mr. Bakarich reported that until his office has completed the necessary training, they cannot perform all of the billing functions via Casselle. The District is subject to the hourly rate of \$175 for Casselle to process billing. Unfortunately, Casselle has been unable to schedule the training necessary to turn the process over to Mr. Bakarich’s office. Mr. Bakarich hopes to have the training scheduled within the next month.

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**OTHER BUSINESS**

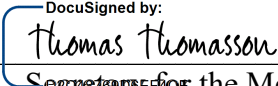
The Board discussed reaching out to Mr. Henney to arrange an event in his honor for his many years of dedicated service to the District.

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**ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Kemmeries, seconded by Director Rhea and, upon vote unanimously carried, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,

By:  \_\_\_\_\_  
Secretary for the Meeting