

**MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HOLLY HILLS WATER AND SANITATION DISTRICT AND THE  
BOARD OF DIRECTORS OF THE WATER UTILITY  
ENTERPRISE  
HELD  
JUNE 15, 2022**

A Special Meeting of the Board of Directors of the Holly Hills Water and Sanitation District and the Board of Directors of its Water Activity Enterprise (referred to hereafter as “Board”) was convened by Zoom video conference and telephone conference call on Wednesday, June 15, 2022 at 7:00 p.m. The Zoom meeting and call-in information was listed in the meeting notice posted by the District and the public was able to attend the meeting by Zoom or telephone call if they so desired.

**ATTENDANCE**

**Directors in Attendance Were:**

Thomas Thomasson  
Scott Kemmeries  
Linda Rhea

**Also In Attendance Were:**

AJ Beckman; Public Alliance, LLC  
Mike Bakarich; Moraine Bakarich CPAs  
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn Ulmer P.C.  
Will Raatz; W2 Engineers, LLC  
Ismael Gomez; Ramey Environmental Compliance, Inc.

**ADMINISTRATIVE  
MATTERS**

**Agenda:** President Thomasson called the meeting to order at 7:05 p.m. and reviewed the Agenda.

Following discussion, upon a motion duly made by Director Kemmeries, seconded by Director Thomasson and, upon vote unanimously carried, the Agenda was approved as presented.

**Minutes:** The Board reviewed the minutes of the May 25, 2022 Special Meeting.

Following Discussion and review, upon a motion duly made by Director Thomasson, seconded by Director Kemmeries and, upon vote unanimously carried, the minutes of the May 25, 2022 Special Meeting were approved.

**Election of Officers:** Following discussion and review, upon a motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Board elected the following slate of officers:

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## RECORD OF PROCEEDINGS

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President: Thomas Thomasson

Vice President: Scott Kemmeries

Secretary: Linda Rhea

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**PUBLIC  
COMMENTS**

**Public Comment:** None.

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**OPERATIONS  
REPORT**

**Operations Report:** Mr. Gomez reviewed his report with the Board. He noted that 18 underground utility locate requests were responded to, and one tap inspection was performed this month. None of the locate requests required a site visit. Following completion of his report, Mr. Gomez excused himself from the meeting.

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**MANAGER'S  
REPORT**

**Manager's Report:** Mr. Beckman noted that he provided Will Rattz contact information for potential contractors for the District's excavation and Cure-In-Place-Pipe lining project.

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**ENGINEERING  
REPORT**

**Engineering Report:** Mr. Raatz reviewed his report with the Board. He reported that there are possibly five sections of sewer main that may require relining and several manholes which require rehabilitation work, some of which have been paved over. He will meet with Mr. Gomez with Ramey Environmental Compliance, Inc. to identify the locations of the manholes.

He further reported that the Highline Canal is planning to construct an underpass at Yale Avenue.

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**LEGAL MATTERS**

**Attorney Report:** Attorney Flynn reported on notices of violations that Denver Water was required to send to all of their customers due to a relatively small number of cross connection control violations.

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**FINANCIAL  
MATTERS**

**Payment of Claims:** Mr. Bakarich reviewed the claims list with the Board for the period ending June 15, 2022.

Following discussion, upon motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Board approved the payment of claims in the amount of \$25,322.76 as presented.

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## RECORD OF PROCEEDINGS

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**Schedule of Cash Position:** Mr. Bakarich reviewed the schedule of cash report with the Board. Following discussion, upon a motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Board accepted the schedule of cash position for the period ending June 15, 2022.

The Board discussed leaving sufficient funds in the checking account for operating purposes and transferring the balance to ColoTrust to maximize interest earnings.

Following discussion, upon motion duly made by Director Rhea, seconded by Director Kemmeries and, upon vote unanimously carried, the Board directed Mr. Bakarich to move an additional \$50,000 from the District's checking account to the District's ColoTrust account.

Mr. Bakarich asked for clarification regarding the period of minimal usage for purposes of calculating the recurring quarterly charge to customers. Attorney Flynn and Mr. Beckman confirmed that the appropriate consumption period would be December through February. Attorney Flynn advised the Board that this will be documented in the annual rate resolution later this year.

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**OTHER BUSINESS**

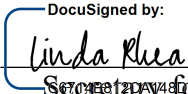
There was no other business.

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**ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Thomasson, seconded by Director Rhea and, upon vote unanimously carried, the meeting was adjourned at 7:42 p.m.

Respectfully submitted,

By:  \_\_\_\_\_  
Secretary for the Meeting